



Board of Trustees
June 11, 2014
8:00 a.m.
Taylorsville Redwood Campus
AAB Board Room 428

Meeting to be conducted by Gail Miller, Chair

No Executive Session is anticipated in connection with this meeting.

TAB

I. BOARD BUSINESS: Gail Miller, Chair

- A. Meeting Schedule for 2014-15
- B. Trustee Audit Committee Report

A

II. CONSENT CALENDAR:

It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:

- A. **Investment Report for March-April 2014**
- B. **Minutes of Previous Meeting, April 9, 2014**
- C. **Executive Session:** Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held August 13, 2014 to consider matters permitted by the Utah Open and Public Meetings Act.
- D. **Personnel Report for April-May 2014**
- E. **Government Funding Report—Major Grants Requested/Received**

B

C

D

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III. PRESIDENT'S REPORT: Dr. Deneece Huftalin, Interim President

- A. President Huftalin
 - 1. Information: Dr. Ashok Joshi Awards
 - 2. Information: Meeting Location and Parking (*visitor lot or reserved by AAB*)
 - 3. Information: Accreditation Site Visit October 22-24, 2014
- B. Instruction Report – Provost Chris Picard
 - 1. Action: Program Proposals
 - 2. Information: Credit for Prior Experiential and Noncredit Learning Policy, First Reading
- C. Business Services Report –VP Dennis Klaus
 - 1. Information: Emergency Management Policy, First Reading
 - 2. Action: Purchase of Land by Westpointe Center, Lease of West Valley Site
- D. Student Services Report – Vice President Nancy Singer
 - 1. Information: Alcohol Guidelines Summary Report
- E. Government and Community Relations Report – VP Tim Sheehan
- F. Institutional Advancement Report – Vice President Alison McFarlane
 - 1. Information: Trustee Scholarship Report
 - 2. Moment of Mission: Development Events and Update

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G. Campus-based & Constituents Reports:

1. Faculty Report – Dr. Brent Green and Joe Gallegos
2. Staff Association Report – Mike Blain
3. Student Life and Leadership Report – Carlos Moreno
4. Information Technology – Bill Zoumadakis

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IV. **REQUESTS FOR INFORMATION:**

V. **CALENDAR OF UPCOMING EVENTS:**

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VI. **ADJOURNMENT:**

Next Board Meeting: August 13, 2014
Taylorsville Redwood Campus AAB Board Room

REMINDERS:

Please remember to hang your parking tag from your rear-view mirror or place the parking pass on your dashboard. There will be reserved parking stalls east of the Health Sciences building.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the ADA Coordinator, at 957-4041, at least three working days prior to the meeting.



**Board of Trustees
2014-15 Meeting Schedule ***

Board meetings will begin at 8:00 a.m. and be held at the Taylorsville Redwood Campus (AAB 428) unless specified otherwise.

August 13, 2014

September 10, 2014

(No meeting; hold all day for finalist interviews for new president)

October 8, 2014

November 12, 2014

December 10, 2014

January 14, 2015

February 11, 2015

March 11, 2015

April 8, 2014

May 5, 2015 – 6:00 p.m.
Evening of Honor Dinner

May 7, 2015 - afternoon
Commencement

May 15, 2015 – 7:00 a.m.
Board of Regents at SLCC, Breakfast with Trustees

June 10, 2015

August 12, 2015

*Strategic Planning Day to be determined with new president

**MONEY MANAGEMENT INVESTMENTS
SUMMARY OF INVESTMENT TRANSACTIONS
FOR THE YEAR ENDING JUNE 30, 2014**


Month	Beginning Balance	Purchases	Sales	Ending Balance	Weighted Average Balance	Interest and Dividends	Interest Rate
July 2013	102,519,947.51	12,147,844.73	17,441,285.17	97,226,507.07	99,611,134.92	111,437.02	1.36%
August 2013	97,226,507.07	60,472,667.69	54,201,468.26	103,497,706.50	107,130,599.25	82,208.46	0.90%
September 2013	103,497,706.50	11,774,282.71	17,266,124.01	98,005,865.20	100,034,863.18	98,661.90	1.20%
October 2013	98,005,865.20	24,602,547.56	24,332,839.99	98,275,572.77	98,609,269.00	77,842.07	0.93%
November 2013	98,275,572.77	23,472,201.73	19,517,287.66	102,230,486.84	102,112,668.85	90,472.69	1.08%
December 2013	102,230,486.84	12,189,355.39	16,199,124.16	98,220,718.07	97,200,825.23	89,787.21	1.09%
January 2014	98,220,718.07	81,026,941.03	63,725,043.48	115,522,615.62	121,430,869.24	71,602.48	0.69%
February 2014	115,522,615.62	35,451,124.29	36,921,121.61	114,052,618.30	106,601,593.23	86,582.64	1.06%
March 2014	114,052,618.30	27,482,227.36	28,214,357.39	113,320,488.27	108,875,005.60	97,966.79	1.06%
April 2014	113,320,488.27	33,507,849.88	37,850,265.46	108,978,072.69	114,505,975.67	81,466.61	0.87%
May 2014							
June 2014							
Totals	322,127,042.37	315,668,917.19	105,611,280.42	888,027.87	1.02%		

* Based on average of months shown


Dr. Denise Huffalin, Interim President

TO: GAIL MILLER, CHAIR OF THE BOARD OF TRUSTEES

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council. *Exception: the 12/23/13 Citigroup purchase was not compliant - this noncompliance will be resolved in January.*


John E Ruel
Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 03-31-14

<u>Description</u>	<u>Rate of Return</u>	<u>Acquisition Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Abbey National Treasury Services					
Medium Term Note Floater	3.48%	04/30/12	04/25/14	2,844,162.32	2,850,887.87
Medium Term Note Floater	1.14%	01/09/13	04/25/14	400,115.45	400,405.60
Medium Term Note Floater	0.86%	01/31/13	04/25/14	250,201.38	250,253.50
Medium Term Note Floater	0.85%	03/20/13	04/25/14	1,549,247.57	1,549,569.67
Bank of America					
Medium Term Note Floater	0.75%	03/05/13	09/15/14	1,998,305.43	1,999,374.00
Medium Term Note Floater (ML)	0.69%	04/25/13	01/15/15	2,000,171.85	2,003,780.00
Medium Term Note Floater	0.77%	05/14/13	03/22/16	1,001,330.00	1,006,942.00
BFCM					
Medium Term Note Floater	0.96%	03/04/14	01/20/17	3,010,316.62	3,008,277.00
BNP Paribas					
Medium Term Note Floater	1.06%	12/20/12	12/20/14	1,014,407.50	1,019,000.00
BPCE SA					
Medium Term Note Floater	0.79%	02/14/14	04/25/16	2,764,743.87	2,762,286.18
Medium Term Note Floater	0.95%	02/18/14	02/10/17	1,003,840.56	1,003,932.00
Medium Term Note Floater	0.90%	03/11/14	02/10/17	1,030,444.76	1,029,030.30
Citigroup Inc					
Medium Term Note Floater	0.78%	02/15/13	11/05/14	499,178.53	500,134.50
Medium Term Note Floater	0.78%	02/15/13	11/05/14	998,360.70	1,000,269.00
Medium Term Note	0.85%	10/15/13	01/15/15	1,563,807.35	1,566,551.35
Medium Term Note Floater	0.68%	12/23/13	07/25/16	1,517,963.72	1,518,934.50
Federal Ag Mortgage Corp					
US Agency	1.83%	03/05/14	03/05/19	5,000,000.00	4,951,980.00
Federal Home Loan Bank					
US Agency	1.00%	01/30/14	01/30/17	3,000,000.00	2,998,683.00
US Agency	1.25%	02/28/14	08/28/17	1,900,000.00	1,897,138.60
Federal Home Loan Mortgage					
US Agency	1.88%	02/27/14	02/27/19	3,000,000.00	2,979,828.00
US Agency	1.80%	03/12/14	03/12/19	2,000,000.00	1,990,734.00
General Electric Capital Corporation					
Medium Term Note Floater	0.57%	08/07/13	07/12/16	2,004,906.08	2,018,562.00
Goldman Sachs GP Inc					
Medium Term Note Floater	0.96%	10/18/12	09/29/14	999,382.12	1,001,830.00
Medium Term Note	0.67%	02/07/14	05/03/15	2,570,871.66	2,567,542.50
Medium Term Note Floater	0.78%	02/07/14	03/22/16	1,996,049.24	1,994,368.00

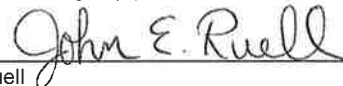
Hewlett-Packard Company					
Medium Term Note Floater	1.08%	06/04/12	05/30/14	2,498,141.74	2,501,110.00
Medium Term Note Floater	0.94%	09/14/12	05/30/14	1,998,981.46	2,000,888.00
Medium Term Note Floater	1.00%	09/27/12	09/19/14	501,902.72	503,265.50
HSBC Finance Corporation					
Medium Term Note Floater	1.04%	06/26/13	06/01/16	1,715,285.26	1,717,571.36
Medium Term Note	0.70%	01/28/14	04/15/15	1,081,880.49	1,079,618.26
Medium Term Note	0.80%	03/31/14	06/30/15	2,104,240.00	2,099,718.00
ING Bank					
Medium Term Note Floater	0.61%	04/11/13	06/09/14	1,002,173.28	1,002,646.00
JP Morgan Chase & Company					
Medium Term Note Floater	0.51%	09/30/13	06/13/16	2,485,088.68	2,487,190.00
Medium Term Note Floater	1.27%	04/26/13	03/20/15	2,015,380.86	2,017,310.00
Lloyds TSB Bank					
Medium Term Note Floater	0.94%	12/02/13	04/13/15	2,027,045.44	2,002,000.00
Macquarie Bank					
Medium Term Note Floater	0.83%	02/27/14	08/29/16	3,000,000.00	3,000,000.00
Medium Term Note Floater	1.02%	03/24/14	03/24/17	1,000,000.00	1,001,457.00
Morgan Stanley					
Medium Term Note	0.78%	04/29/13	05/13/14	4,025,876.80	4,024,664.00
Medium Term Note	0.61%	01/24/14	01/26/15	1,029,133.34	1,028,690.00
Rio Tinto Financial					
Medium Term Note Floater	0.49%	06/21/13	06/19/15	1,001,818.51	1,003,215.00
Royal Bank of Scotland					
Fixed Rate Corporate Note	1.05%	10/08/13	09/15/14	4,541,859.84	4,524,237.00
Societe Generale New York					
Medium Term Note Floater	0.61%	02/22/13	04/11/14	4,001,122.91	4,000,820.00
Medium Term Note Floater	0.61%	03/08/13	04/11/14	1,000,281.90	1,000,205.00
Wachovia Corp					
Medium Term Note Floater	0.96%	06/18/13	10/28/15	2,695,744.21	2,700,507.60
Wells Fargo Bank					
Medium Term Note Floater	1.40%	06/19/13	05/16/16	1,290,973.72	1,293,801.60
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	37.30%	Various	Open	35,000.00	84,870.78
Janus Twenty Fund	37.32%	Various	Open	41,250.00	60,752.69
The Vanguard 500 Index Fund	31.49%	Various	Open	43,750.00	79,794.07
Mutual Funds - Alumni Office					
Janus Fund	31.96%	Various	Open	26,500.00	28,095.52
Janus Enterprise Fund	32.42%	Various	Open	31,500.00	36,568.61
The Vanguard 500 Index Fund	31.49%	Various	Open	27,000.00	47,475.32
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	14.79%	12/26/06	Open	95,717.01	124,157.16
Utah State Treasurer					
Public Treasurers' Investment Fund	0.50%	03/31/14	Open	24,720,055.15	24,720,055.15
Zions First National Bank					
Sweep Account	0.20%	03/31/14	03/01/14	<u>1,364,978.24</u>	<u>1,364,978.24</u>
Total Investment Portfolio				<u>113,320,488.27</u>	<u>113,405,955.43</u>

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
MARCH 2014

Description	Interest	Acquisition Date	Maturity Date	Cost
Investments - February 28, 2014				114,052,618.30
<u>PURCHASES</u>				
Banque Fed Cred Mutuel (BFCM) Medium Term Note Floater	0.96%	03/04/14	01/20/17	3,010,620.00
Federal Agriculture Mortgage Corp (FAMCA) US Agency	1.83%	03/05/14	03/05/19	5,000,000.00
BPCE SA Medium Term Note Floater	0.90%	03/11/14	02/10/17	1,030,524.75
Federal Home Loan Mortgage Corp (FHLMC) US Agency	1.80%	03/12/14	03/12/19	2,000,000.00
Macquarie Bank LTD Medium Term Note Floater	1.02%	03/24/14	03/24/17	1,000,000.00
HSBC Finance Corp Medium Term Note	0.80%	03/31/14	06/30/15	2,104,240.00
Utah State Treasurer Public Treasurers' Investment Fund	0.50%	Various	Various	9,197,500.00
Zions First National Bank Sweep Account	0.20%	Various	Various	4,139,342.61
Total Purchases				27,482,227.36
<u>SALES / MATURITIES</u>				
Net Premium/Discount Amortization				49,677.56
Utah State Treasurer Public Treasurers' Investment Fund	0.50%	Various	Various	22,044,886.70
Zions First National Bank Sweep Account	0.20%	Various	Various	6,119,793.13
Total Sales				28,214,357.39
Investments - March 31, 2014				113,320,488.27

TO: GAIL MILLER, CHAIR OF THE BOARD OF TRUSTEES

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council. *Exception: the 12/23/13 Citigroup purchase was not compliant - this noncompliance will be resolved in January.*


John E Ruell
Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 04-30-14

<u>Description</u>	<u>Rate of Return</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Cost</u>	<u>Market Value</u>
Bank of America					
Medium Term Note Floater	0.75%	03/05/13	09/15/14	1,998,613.54	1,999,466.00
Medium Term Note Floater (ML)	0.68%	04/25/13	01/15/15	2,000,153.75	2,002,834.00
Medium Term Note Floater	0.77%	05/14/13	03/22/16	1,001,190.00	1,006,605.00
BFCM					
Medium Term Note Floater	0.96%	03/04/14	01/20/17	3,010,013.24	3,016,137.00
BNP Paribas					
Medium Term Note Floater	1.06%	12/20/12	12/20/14	1,012,712.50	1,016,446.00
BPCE SA					
Medium Term Note Floater	0.78%	02/14/14	04/25/16	2,763,154.12	2,766,676.15
Medium Term Note Floater	0.95%	02/18/14	02/10/17	1,003,727.60	1,005,730.00
Medium Term Note Floater	0.90%	03/11/14	02/10/17	1,030,284.62	1,030,873.25
Citigroup Inc					
Medium Term Note Floater	0.78%	02/15/13	11/05/14	499,288.06	500,075.00
Medium Term Note Floater	0.78%	02/15/13	11/05/14	998,579.27	1,000,150.00
Medium Term Note	0.85%	10/15/13	01/15/15	1,557,406.57	1,558,986.75
Medium Term Note Floater	0.67%	12/23/13	07/25/16	1,517,298.40	1,515,978.00
Federal Ag Mortgage Corp					
US Agency	1.83%	03/05/14	03/05/19	5,000,000.00	4,989,450.00
Federal Home Loan Bank					
US Agency	1.25%	02/28/14	08/28/17	1,900,000.00	1,901,567.50
US Agency	2.05%	04/16/14	04/16/19	1,600,000.00	1,604,305.60
Federal Home Loan Mortgage					
US Agency	1.88%	02/27/14	02/27/19	3,000,000.00	2,996,511.00
US Agency	1.80%	03/12/14	03/12/19	2,000,000.00	2,002,974.00
Federal National Mortgage Association					
US Agency	2.00%	04/30/14	04/30/19	2,000,000.00	2,011,298.00
General Electric Capital Corporation					
Medium Term Note Floater	0.56%	08/07/13	07/12/16	2,004,724.34	2,016,682.00
Goldman Sachs GP Inc					
Medium Term Note Floater	0.96%	10/18/12	09/29/14	999,485.10	1,001,486.00
Medium Term Note	0.67%	02/07/14	05/03/15	2,565,419.99	2,565,842.50
Medium Term Note Floater	0.78%	02/07/14	03/22/16	1,996,213.86	1,997,540.00
Hewlett-Packard Company					

Medium Term Note Floater	1.08%	06/04/12	05/30/14	2,499,070.91	2,500,447.50
Medium Term Note Floater	0.94%	09/14/12	05/30/14	1,999,490.73	2,000,358.00
Medium Term Note Floater	1.00%	09/27/12	09/19/14	501,556.76	502,426.00
HSBC Finance Corporation					
Medium Term Note Floater	1.04%	06/26/13	06/01/16	1,715,466.60	1,719,372.20
Medium Term Note	0.70%	01/28/14	04/15/15	1,077,970.05	1,079,421.99
Medium Term Note	0.80%	03/31/14	06/30/15	2,097,290.67	2,094,558.00
ING Bank					
Medium Term Note Floater	1.47%	04/11/13	06/09/14	1,001,304.00	1,001,456.00
JP Morgan Chase & Company					
Medium Term Note Floater	0.83%	09/30/13	06/13/16	2,485,640.96	2,488,147.50
Medium Term Note Floater	1.27%	04/26/13	03/20/15	2,014,099.12	2,015,612.00
Lloyds TSB Bank					
Medium Term Note Floater	0.94%	12/02/13	04/13/15	2,024,881.80	2,000,000.00
Macquarie Bank					
Medium Term Note Floater	0.83%	02/27/14	08/29/16	3,000,000.00	3,000,000.00
Medium Term Note Floater	1.02%	03/24/14	03/24/17	1,000,000.00	1,003,421.00
Morgan Stanley					
Medium Term Note	0.78%	04/29/13	05/13/14	4,008,625.60	4,004,952.00
Medium Term Note	0.61%	01/24/14	01/26/15	1,026,220.01	1,024,971.00
Rio Tinto Financial					
Medium Term Note Floater	0.63%	06/21/13	06/19/15	1,001,693.09	1,002,962.00
Royal Bank of Scotland					
Fixed Rate Corporate Note	1.05%	10/08/13	09/15/14	4,534,248.98	4,519,710.00
Wachovia Corp					
Medium Term Note Floater	0.95%	06/18/13	10/28/15	2,696,398.97	2,699,927.10
Wells Fargo Bank					
Medium Term Note Floater	1.40%	06/19/13	05/16/16	1,291,327.69	1,295,638.50
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	34.60%	Various	Open	35,000.00	83,773.14
Janus Twenty Fund	35.49%	Various	Open	41,250.00	60,218.49
The Vanguard 500 Index Fund	32.98%	Various	Open	43,750.00	80,381.10
Mutual Funds - Alumni Office					
Janus Fund	30.02%	Various	Open	26,500.00	27,827.48
Janus Enterprise Fund	27.25%	Various	Open	31,500.00	35,640.83
The Vanguard 500 Index Fund	33.32%	Various	Open	27,000.00	47,904.34
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	14.63%	12/26/06	Open	95,717.01	124,054.53
Utah State Treasurer					
Public Treasurers' Investment Fund	0.49%	04/30/14	Open	29,326,548.80	29,326,548.80
Zions First National Bank					
Sweep Account	0.20%	04/30/14	04/01/14	<u>1,917,255.98</u>	<u>1,917,255.98</u>
Total Investment Portfolio				<u>108,978,072.69</u>	<u>109,164,599.23</u>

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
APRIL 2014

Description	Interest	Settlement Date	Maturity Date	Cost
Investments - March 31, 2014				113,320,488.27
<u>PURCHASES</u>				
Federal Home Loan Bank US Agency	2.05%	04/16/14	04/16/19	1,600,000.00
Federal National Mortgage Assoc. (FANNIE MAE) US Agency	2.00%	04/30/14	04/30/19	2,000,000.00
Utah State Treasurer Public Treasurers' Investment Fund	0.49%	Various	Various	16,558,064.43
Zions First National Bank Sweep Account	0.20%	Various	Various	13,349,785.45
Total Purchases				33,507,849.88
<u>SALES / MATURITIES</u>				
Societe Generale New York Medium Term Note Floater	0.61%	02/22/13	04/11/14	4,000,000.00
Medium Term Note Floater	0.61%	03/08/13	04/11/14	1,000,000.00
Abbey National Treasury Services Medium Term Note Floater	3.48%	04/30/12	04/25/14	2,848,000.00
Medium Term Note Floater	1.14%	01/09/13	04/25/14	400,000.00
Medium Term Note Floater	0.86%	01/31/13	04/25/14	250,000.00
Medium Term Note Floater	0.85%	03/20/13	04/25/14	1,548,000.00
Federal Home Loan Mortgage US Agency	1.88%	02/27/14	02/27/19	3,000,000.00
Net Premium/Discount Amortization				55,186.97
Utah State Treasurer Public Treasurers' Investment Fund	0.49%	Various	Various	11,951,570.78
Zions First National Bank Sweep Account	0.20%	Various	Various	12,797,507.71
Total Sales				37,850,265.46
Investments - April 30, 2014				108,978,072.69

Board of Trustees Meeting

April 9, 2014

Jordan Campus
Health Sciences Building Rooms 105-107

8:00 a.m.

Attendance: Trustees—Chair Gail Miller, Clint Ensign, Jessica Fowler, Ashok Joshi, Vice Chair Stan Parrish, Pat Richards, Annie Schwemmer, Richard Tranter; Interim President Deneece G. Huftalin and Secretary Janice Schmidt

Excused: Sanch Datta, David Lang

Guests: Provost Chris Picard; Vice Presidents Dennis Klaus, Tim Sheehan, Nancy Singer; SLCC representatives Mike Blain, Dr. Jane Drexler, Kent Frogley, Joe Gallegos, John Morgan, Assistant AG Morris Haggerty; Rosalba Ruiz, student intern in Washington, DC

Media Representatives: Julie Hirschi, Globe

	Agenda	Discussion Summary / Action	Person Responsible
I.	Board Business A. Plaque to Outgoing Trustee, Jessica Fowler B. Board Meeting on June 11 C. Trustee Audit Committee Report	Chair Miller welcomed everyone to the Jordan Campus and then presented Trustee Fowler with a plaque of appreciation and her portrait. The meeting on June 11 will be a regular Board meeting rather than a planning retreat, which will take place after a new president is hired. Trustee Ensign said Mozelle Orton gave a wonderful explanation of her areas at the meeting this morning. Other members also gave reports.	Chair Gail Miller Ms. Schmidt will confirm location and notify Trustees.
II.	Consent Calendar	Trustee Parrish moved, seconded by Trustee Fowler, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.	Chair Gail Miller
III.	President's Report A. President Deneece Huftalin 1. Information: Legislative Thank You 2. Information: Highland Center	President Huftalin referred to the handouts: Facts at Your Fingertips, USHE operating budget comparison, SLCC magazine, and an SLCC lapel pin. The magazine is published biannually to maintain communication with alumni, donors, and community leaders. It was an exceptional year at the Legislature for higher ed funding, thanks to the Higher Ed Appropriations Committee co-chairs. Thank you letters to Representative Keith Grover and Senator Stephen Urquhart were circulated for Trustees to sign. The Highland Center was originally leased to draw from the east bench but students are coming from all over the valley and there is a significant need for a site on the west side to	President Deneece G. Huftalin

		<p>provide greater access to that population. Notice has been given to move from Highland and locate those programs to other locations. The Gen Ed Step Ahead cohort program is moving to Redwood and SAT health programs to Jordan. A steering committee will identify curriculum needs for the site on the west side of the valley.</p>	
	<p>3. Information: Public Officer's Disclosure Statement</p>	<p>At their last meeting, the Board of Regents approved a policy requiring Regents and Trustees to complete a conflict of interest form. Their form has been adapted for the College and Trustees were asked to complete and sign the forms, which will be kept on file.</p>	
	<p>4. Information: Meeting with Representatives of Utah Foundations</p>	<p>VP McFarlane has organized a meeting with local foundations on May 14 to share the College story and answer questions. Trustees were asked to identify any contacts they might have and President Huftalin will send them information regarding the luncheon.</p>	
	<p>B. Government and Community Relations Report—VP Tim Sheehan</p>		
	<p>1. Legislative Report</p>	<p>VP Sheehan thanked Trustees for their help during the legislative session. Representative Grover will be honored as this year's Legislative Champion for the College. Regents requested a total appropriation of \$139,648,600; Governor Herbert's budget proposed \$41,544,300 for higher ed; the Legislature appropriated \$85,511,200. The College will receive funding for compensation increase (1.25%), health benefits (2%); acute equity to correct the ratio of state funding to tuition (\$15 million), distinctive mission funding (\$800,000) for the Student Advising Pathway Project, capital improvement projects (\$4 million), and other areas. The total increase in funding for SLCC was 25.8%. Trustees Ensign and Miller thanked VP Sheehan for the extraordinary job he did working with legislators during the session.</p>	
	<p>2. Moment of Mission: Legislative Intern Rosalba Ruiz</p>	<p>Legislative intern Rosalba Ruiz reported on her experience at the National Hispanic Caucus of state legislators. She worked as a graphic designer for them and will be returning in May as a contract designer. She thanked the College for a fantastic experience. VP Sheehan added that this experience is possible because of two generous anonymous donors. The internships open many windows and doors of opportunity for the students and our institution.</p>	
	<p>C. Instruction Report—Provost Chris Picard (in the agenda)</p>		

	<p>D. Business Services—VP Dennis Klaus</p> <p>1. Information: Sale of Institutional Residence</p> <p>E. Student Services Report—VP Nancy Singer</p> <p>1. Information: Introduction of New Student Body Officers</p> <p>F. Institutional Advancement—VP Alison McFarlane</p> <p>1. Action: Official College Spokesperson and Media Policy, Second Reading</p> <p>G. Campus-Based & Constituents Reports (in the agenda)</p>	<p>VP Klaus reported that the institutional residence sold for \$405,000 the first week it was listed. It appraised for \$389,000 and was listed at \$397,000. The funds are in a reserve account for housing allowance for the new president.</p> <p>VP Singer introduced the new student executive council: Carlos Moreno, president; Justine Tabligan, executive VP; Mac Biggers, clubs & organizations VP; David Kehr, central region VP; Ada Kamez, fine arts & lectures VP; Christina Fehr, south region VP; Sheerin Farahbakhsh, north region VP; and Jonny Wesley, publicity & advertising VP.</p> <p>The Official College Spokesperson and Media policy was presented to the Trustees for their approval. Trustee Richards moved to approve the policy. Trustee Schwemmer seconded the motion and a vote was taken. The motion carried unanimously.</p> <p>President Huftalin mentioned the campus-based and constituent reports and expressed appreciation for all the effort and work behind the reports.</p>	
IV.	Requests for Information	There were no requests for information.	
V.	Calendar of Upcoming Events	Chair Miller asked Trustees to review upcoming events and attend where possible.	
VI.	Adjournment	Trustee Ensign moved, seconded by Trustee Fowler, to adjourn the meeting at 8:59 a.m.	

April 9, 2014

Salt Lake
Community
College

Representative Keith Grover
1374 West 1940 North
Provo, UT 84604

Dear Representative Grover:

As members of the Board of Trustees for Salt Lake Community College, we want to take this opportunity to thank you for your tremendous efforts and leadership during this past legislative session on behalf of the College and the entire Utah system of higher education. We recognize that the significant funding increases for higher education were due in large measure to your strong leadership of the Higher Education Appropriations Committee and the deep respect that you have earned from your legislative leaders and colleagues on higher education issues.

As a College, we are particularly grateful for the substantial equity funding we received this year. These new funds will positively impact the lives of thousands of students, as well as our faculty and staff. The funds will allow us to address many of our longstanding instruction, personnel, and infrastructure needs and will enable us to enhance the quality of education we provide our students while keeping their tuition affordable. Our goal as an institution is to become the premier community college in the country, and this funding will go a long way toward making that goal a reality.


We also want to express our appreciation for your willingness and sincere desire to know and understand our College and higher education in general. We appreciate your willingness to meet with us, to listen to our concerns and perspectives and ideas, and to ask hard questions that ensure we are doing all we can to be good stewards of taxpayer and student dollars. We look forward to having you on campus in the near future to continue our discussions about how we can continue to improve the educational experience and outcomes for our students.

Once again, please accept our sincere gratitude and appreciation for your demonstrated commitment to higher education and to Salt Lake Community College. We feel very fortunate to have you leading the way for higher education in the Utah State Legislature and we look forward to our continued work together on behalf of our College and students.

Sincerely,



Gail Miller, Chair



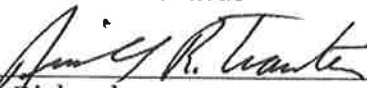
Clint Ensign



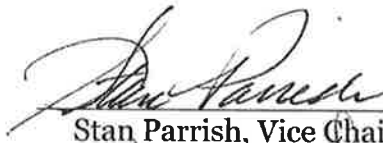
Ashok Joshi



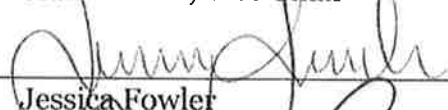
Patricia Richards



Richard Tranter



Stan Parrish, Vice Chair



Jessica Fowler



David Lang



Annie Schwemmer

April 9, 2014



Senator Stephen H. Urquhart
634 East 1100 South
St. George, UT 84790

Dear Senator Urquhart:

As members of the Board of Trustees for Salt Lake Community College, we want to take this opportunity to thank you for your tremendous efforts and leadership during this past legislative session on behalf of the College and the entire Utah system of higher education. We recognize that the significant funding increases for higher education were due in large measure to your strong leadership of the Higher Education Appropriations Committee and the deep respect that you have earned from your legislative leaders and colleagues on higher education issues.

As a College, we are particularly grateful for the substantial equity funding we received this year. These new funds will positively impact the lives of thousands of students, as well as our faculty and staff. The funds will allow us to address many of our longstanding instruction, personnel, and infrastructure needs and will enable us to enhance the quality of education we provide our students while keeping their tuition affordable. Our goal as an institution is to become the premier community college in the country, and this funding will go a long way toward making that goal a reality.

We also want to express our appreciation for your willingness and sincere desire to know and understand our College and higher education in general. We appreciate the considerable time you have taken to visit our campuses, to meet with us, to listen to our concerns and perspectives and ideas, and to ask hard questions that ensure we are doing all we can to be good stewards of taxpayer and student dollars. Our students still talk about your meetings with them and consider those visits as one of the highlights of their time here at the College. We look forward to having you back on campus again soon to continue our discussions about how we can continue to improve the educational experience and outcomes for our students.

Once again, please accept our sincere gratitude and appreciation for your demonstrated commitment to higher education and to Salt Lake Community College. We feel very fortunate to have you leading the way for higher education in the Utah State Legislature and we look forward to our continued work together on behalf of our College and students.

Sincerely,

Handwritten signature of Gail Miller in black ink.

Gail Miller, Chair

Handwritten signature of Clint Ensign in black ink.

Clint Ensign

Handwritten signature of Ashok Joshi in black ink.

Ashok Joshi

Handwritten signature of Patricia Richards in black ink.

Patricia Richards

Handwritten signature of Richard Tranter in black ink.

Richard Tranter

Handwritten signature of Stan Parrish in black ink.

Stan Parrish, Vice Chair

Handwritten signature of Jessica Fowler in black ink.

Jessica Fowler

Handwritten signature of David Lang in black ink.

David Lang

Handwritten signature of Annie Schwemmer in black ink.

Annie Schwemmer

**SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
April 1 - 30, 2014
PERSONNEL ADDITIONS/CHANGES**

Name	Title	Department	Date
ADMINISTRATION			
--None			
FACULTY			
--None			
STAFF--EXEMPT			
Danielle Marble	Advisor 2, Academic & Career	Academic and Career Advising	April 1, 2014
Robert Head	Manager 2, Market Research	Div. Continuing Education	April 1, 2014
Tevita Hola	Advisor 2, Academic & Career	Academic and Career Advising	April 16, 2014
Gregory Miles	Coordinator 2, elearn Supp Ctr	e-Learning & Support	April 16, 2014
STAFF--NON-EXEMPT			
AnJeannette Blau	Specialist 1, Financial Aid	Financial Aid	April 1, 2014
Delores Harper	Administrative Asst. I	Health and Wellness Services	April 9, 2014
Mark Ewoldt	Desktop Support Tech I	Information Technology	April 16, 2014
Kristi Nielson	Medical Assistant	Health and Wellness Services	April 21, 2014

**SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT**

May 2014

PERSONNEL ADDITIONS/CHANGES

Name	Title	Department	Date
ADMINISTRATION			
--None			
FACULTY			
--None			
STAFF--EXEMPT			
Peter Tolo	Manager I, Accounts Payable	Accounts Payable	May 1, 2014
Jeffrey Brandt	Instructional Designer I, eLearning & Instructional Support	eLearning & Instructional Support	May 1, 2014
Allison Hewett	Instructional Designer I, eLearning & Instructional Support	eLearning & Instructional Support	May 16, 2014
Theresa Ulrich	Clinic Manager, FNP 3, temporary assignment	Health & Wellness Services	May 16, 2014
STAFF--NON-EXEMPT			
Lee Ellen Stevens	Specialist 3, SCC	Student Services South Campus	May 1, 2014
Rosio Suarez	Advisor I, ETS/TRIO	TRIO	May 1, 2014
Nicolas Shelton	IT Lab Coordinator	Information Technology	May 1, 2014
James Larsen	Custodian I	Facilities	May 16, 2014
Ernesto Quirarte	Custodian I	Facilities	May 16, 2014

**Vice President of Government and Community Relations
Office of Sponsored Projects: Government Funding Report
Board of Trustees Meeting**

NEW FUNDING ACTION*							
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
ON-GOING FUNDING ACTIVITY							
Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
University of Utah sub-contract: Partnerships in Utah with Community Colleges and Technical Schools (NASA)	5/28/2014	\$292,628		Under Consideration		7/1/2014-6/30/2015	College of Science, Math and Engineering
USHE: CTE Completion Initiative	5/30/2014	\$40,000		Under Consideration		8/1/2014-12/31/2015	School of Technical Specialties
Economic Development Agency: Expanding and Innovating Utah's Advanced Materials Manufacturing Community	4/14/2014	Designation Only		Under Consideration		7/1/2014-6/30/2017	Miller Business Center
National Science Foundation: NANO Tech	10/17/2013	\$879,104		Under Consideration		8/1/2014-7/31/2017	School of Science, Math and Engineering
Utah State University sub-contract: Employment Pathways for SLC Refugees (Department of Workforce Services)	12/01/13	\$7,260	03/15/14	Awarded	\$7,260	4/1/2014-6/30/2014	School of Technical Specialties
Zoo, Art, & Parks (ZAP): Grand Theatre Support	05/17/13	\$62,894	2/26/2014	Awarded	\$62,894	7/1/2014-6/30/2015	Grand Theatre
Small Business Administration: SBDC Cooperative Agreement	8/22/2013	\$939,940	1/31/2014	Awarded	\$939,940	1/1/2014-12/31/2014	SBDC
Salt Lake City Arts Council: Grand Theatre	06/14/13	\$5,000	12/15/2013	Awarded	\$5,000	10/1/13-9/30/14	Grand Theatre
Park City: Park City Business Resource Center		\$10,000		Awarded	\$10,000	7/1/2013-6/30/2014	Miller Business Center
Governor's Office of Economic Development: Miller Business Resource Center		\$38,500		Awarded	\$38,500	7/1/2013-6/30/2014	Miller Business Center
Governor's Office of Economic Development: Park City Business Resource Center		\$7,500		Awarded	\$7,500	7/1/2013-6/30/2014	Miller Business Center
National Area Health Education Center Organization		\$87,085	09/01/13	Awarded	\$87,085	9/1/2013-8/31/2014	Crossroads AHEC
Economic Development Agency: Strategy to Accelerate and Sustain Utah's Advanced Composites/Materials Manufacturing Cluster	06/14/13	\$8,330	09/23/13	Awarded	\$8,330	9/23/2013-9/23/2014	Miller Business Center
USHE: Bridge Transition Program	11/01/13	\$75,000	02/02/14	Awarded	\$75,000	1/2/2014-4/1/2015	Student Services
National Science Foundation: Training Teachers for the "Flipped" Hybrid Classroom	5/31/2012	\$50,000	9/11/2013	Awarded	\$50,000	10/1/2013-9/30/2016	School of Science, Math and Engineering
Department of Education: Carl Perkins Grant annual renewal			8/20/2013	Awarded	\$1,192,832	7/1/2013 - 6/30/2014	Vice Provost/CTE
Institute of Museum and Library Services: Library Services and Technology Act	07/03/13	\$1,350	8/15/2013	Awarded	\$1,350	8/15/2013-6/30/2014	Markosian Library
Utah State Office of Education: Carl Perkins Formula Reserve			8/8/2013	Awarded	\$15,000	7/1/2013-6/30/2014	Vice Provost/CTE
Utah Humanities Council: 2014 Philosophy Conference	3/1/2013	\$5,000	5/1/2013	Awarded	\$5,000	2/7/2013-11/28/2014	Philosophy Department
University of Utah sub-contract: Rocky Mountain Space Grant Consortium (NASA) Extension	4/1/2014	\$10,100	3/21/2014	Awarded	\$10,100	5/6/2014-5/5/2015	School of Science, Math, and Engineering

ON-GOING FUNDING ACTIVITY							
Forsyth Technical Community College sub-contract: Consortium for Bioscience Credentials (Department of Labor, TAACCCT program)	5/24/2012	\$825,000	9/24/2012	Awarded	\$825,000	10/1/2012-9/30/2016	School of Science, Math and Engineering
Department of Energy: Rocky Mountain Solar Instructor Training Program	7/1/2012	\$1,300,000	9/1/2012	Awarded	\$1,300,000	9/1/12- 6/30/15	Continuing Education
Utah Valley University sub-contract: GEAR UP (Department of Education)			9/4/2013	Awarded	\$243,293	9/26/2013-9/25/2014	School Relations
Department of Labor, TAACCCT Program: Utah Workforce Education and Retraining for Knowledge and Skills (Utah WERKS)	4/20/2011	\$2,701,202	9/30/2011	Awarded	\$2,701,202	10/1/2011-9/30/2015	SLCC-Lead Institution
Collins College sub-contract: National Information Security and Geospatial Consortium (Department of Labor, TAACCCT program)	4/21/2011	\$1,026,328	9/30/2011	Awarded	\$1,026,328	10/1/2011-9/30/2015	School of Science, Math and Engineering
National Science Foundation: Enhancing Recruitment & Retention in Utah's Biotechnology Pipeline	9/16/2009	\$1,999,446	8/2/2011	Awarded	\$1,999,446	9/1/2009-8/31/2014	School of Science, Math and Engineering
Department of Education: TRIO Talent Search	12/20/2010	\$233,689	7/1/2011	Awarded	\$217,971	9/1/2013-8/31/2014	Student Services
Department of Education: TRIO Student Support Services	12/20/2010	\$319,006	7/1/2011	Awarded	\$302,322	9/1/2013-8/31/2014	Student Services
Department of Education: Connect to Learning		\$22,500	1/1/2011	Awarded	\$20,000	1/1/2011-6/30/2014	Political Science Department
Department of Labor, Community Based Job Training: Digital Arts	4/29/2010	\$2,702,436	6/29/2010	Awarded	\$2,702,436	7/1/2010-6/30/2014	School of Arts, Comm. and New Media
National Science Foundation: Advanced Technological Education: Biomanufacturing Enterprise for Innovative Student Training & Entrepreneurship	10/14/2009	\$909,443	7/16/2010	Awarded	\$909,443	7/15/2010-6/30/2014	School of Science, Math and Engineering

*No New Action to Report at this Time

Board of Trustees Report

Provost of Academic Affairs – June 2014

NWCCU Year-Seven Comprehensive Peer Evaluation and Visit: Preparation Status

Under the Northwest Commission on Colleges and Universities (NWCCU), regional accreditation is reaffirmed every seven years. Because SLCC is currently in an accelerated cycle, 2014 is the effective seventh year of Salt Lake Community College's regional accreditation cycle. This process requires a comprehensive institutional self-evaluation of mission fulfillment and compliance with NWCCU standards. This evaluation is compiled as a year seven report and is submitted to NWCCU.

The Institutional Effectiveness Council has led the development of the *SLCC Year Seven Report* for NWCCU. The College has performed a comprehensive self-examination of practices, programs, organizational structures, and resources relative to its capacity to fulfill its mission. The report will detail college performance on institutional core themes and the overall institutional mission. The SLCC core theme performance indicators and mission fulfillment criteria were reviewed by the Board of Trustees and accepted and commended by the NWCCU in 2011. Since then, strategic priority councils have been collecting, refining and analyzing core theme performance indicator data. Core theme indicators have been consolidated and refined from over seventy to around fifteen. These indicators will serve as the primary measures of institutional performance.

SLCC will submit its report to the Commission in August, in advance of our comprehensive peer evaluation visit scheduled October 22-24, 2014. At the June 24th Senior Leadership Council meeting, college leaders will synthesize the performance indicators and holistically evaluate SLCC's state of mission fulfillment; the results will be shared at the Board of Trustees meeting in August.

SLCC Program Proposals

Tab G

Board of Trustees June 11, 2014

USHE BOR Meeting July 18 2014

School of Arts, Communication and New Media

Discontinue: Associate of Science (AS) Architecture – Construction Management

School of Business

Associate of Applied Science (AAS) in Business Administration	68 cr
¹ Certificate of Proficiency (CP) in Business Basics	18 cr
¹ Certificate of Proficiency (CP) in Economics Essentials	19 cr
¹ Certificate of Proficiency (CP) in Finance Essentials	16-17 cr
¹ Certificate of Proficiency (CP) in Financial Management	16 cr
¹ Certificate of Proficiency (CP) in Financial Services	17 cr
¹ Certificate of Proficiency (CP) in Investments and Trading	17 cr
¹ Certificate of Proficiency (CP) in Management Essentials	17-18 cr
¹ Certificate of Proficiency (CP) in Marketing Essentials	16 cr
¹ Certificate of Proficiency (CP) in Advanced Marketing	16 cr
¹ Certificate of Proficiency (CP) in Small Business Management	16 cr

School of Science, Mathematics and Engineering

Name Change: Associate of Applied Science (AAS) in Surveying & Geomatics 69 cr

¹The business Certificates of Proficiency proposals are combined on one document

SLCC Program Proposals

Board of Trustees June 11, 2014

USHE BOR Meeting July 18 2014

School of Arts, Communication and New Media Associate of Science (AS) pre-major in Architecture – Construction Management

Section I: Request

Salt Lake Community College will discontinue the Associate of Science pre-major in Architecture – Construction Management effective Summer Semester 2014.

Section II: Need

Two separate Construction Management degrees existed and it was decided in the best interest of the students and the College that there should only be one offering.

Section III: Institutional Impact

This change will be a positive impact at the college. Students interested in construction management will be able to focus on one degree offering. Students currently matriculated in the program will be notified of the program discontinuation and advised to complete program requirements within the two year teach-out time period. Courses in the program will continue to be taught as part of the Associate of Applied Science degree and certificate programs.

Section IV: Finances

There should be no financial loss or gain as a result of discontinuing this program.

Section V: Program Curriculum

Not applicable.

SLCC Program Proposals

Board of Trustees June 11, 2014

USHE BOR Meeting July 18 2014

School of Business Associate of Applied Science – Business Administration

Program Description

Businesses require knowledgeable managers and administration professionals. An A.A.S. in Business Administration provides graduates with the problem-solving and decision-making skills to qualify for general management positions.

Students develop proficiencies in areas such as accounting, problem-solving, management, and marketing. Business administration programs provide background knowledge in the field of business management, as well as allow students to complete Certificates of Proficiency in an area of interest, such as accounting, marketing, finance, management, or computer information systems.

Graduates can apply their knowledge to improve corporate business structures or to formulate new business plans for organizations. They learn to analyze organizations, identify managerial problems, evaluate management environments and create marketing opportunities.

Within the program, students complete a wide variety of courses, such as accounting and finance, legal aspects of the business world and management. The courses will explore topics such as:

- Small business management
- Marketing communications
- Business mathematics
- Microeconomics and macroeconomics
- Global business
- Business communications
- Business law
- Financial accounting
- Marketing
- Retail practices
- Management principles
- Oral communication
- Human resources
- Business ethics

Possible Career Options

An AAS degree in Business Administration can be an asset to anyone entering or re-entering the workforce, as it prepares graduates for entry-level administrative and managerial positions. With innumerable opportunities for growth, a graduate of a business administration AAS degree program may begin their career in positions such as:

SLCC Program Proposals

Board of Trustees June 11, 2014

USHE BOR Meeting July 18 2014

- Office manager
- Executive assistant
- Store manager
- Administrative service manager
- Loan Officer
- Insurance sales
- Auditing clerk
- Assistant manager
- Retail manager

SLCC Program Proposals
18 July 2014 • USHE BOR Meeting

The AAS in Business Administration is an interdisciplinary degree within the School of Business, designed to allow students to tailor their coursework by selecting from various stackable Certificates of Proficiency. To obtain the AAS in Business Administration, students would complete the required General Education coursework, a Certificate of Proficiency in Business Basics, then choose two Essentials Certificates of Proficiency or one Essentials and one Advanced Certificate of Proficiency from the same discipline.

This proposal is one of many that will be presented as the School of Business restructures its degrees to serve students better and help support the Governor's "**On PACE to 66% by 2020**" initiative. The benefits of the restructure are three-fold:

1. Create one entry path for students into any School of Business AAS degree. This gives students about one year to learn about many different disciplines before choosing a degree program. This should drastically reduce students (1) choosing programs without a good understanding about the degree program and content and (2) switching degree programs and losing credits that don't apply to the new choice of degree.
2. Allow students to choose their own path to a degree by offering interdisciplinary certificates that build to an interdisciplinary AAS business degree. As the job market and entrepreneurial opportunities demand more of graduates in terms of knowledge and skill base, eliminating the confining structure of our current degrees should allow students the freedom to choose their own path to success and graduation.
3. Although the certificates are not designed to be a stand-alone pathway to a career, it is possible that some students will drop out of college when they get a job that they like. In fact, this is currently happening. Under the "stackable certificate" structure, future students will at least be able to show that they've received a certificate of proficiency which will appear on their transcript. Of course, this is good for the student who can show some accomplishment to employers and for the college to show that students completed a program of study which leads to a degree. Furthermore, many students have degrees, but want to return to college to retrain or update their skills. These Certificates of Proficiency help meet the needs of those students looking to further their knowledge without the need to obtain an additional degree.
4. Local employers have expressed their interest in these certificates of proficiency for the following reasons:
(a) they can see on both the student's resume and transcript a discreet set of courses, which assists the employer in determining the applicant's skill level in a specific discipline, (b) employers can send their employees for short term training, leading to first a certificate, then a degree, to move employees through their management training or industry career path, (c) employers are much more willing to provide tuition assistance for their employees, when it has current application to the industry, rather than application in two to four years.

Students will complete the AAS general education requirements (18 credit hours required), a Certificate of Proficiency in Business Basics (18 credit hours required), a Certificate of Proficiency in a Specialized Essentials area (16-19 credit hours required) and a Certificate of Proficiency in an Advanced Specialized area same as the Essentials, or a second Certificate of Proficiency in an Essentials Specialized area, to complete the Associates of Applied Science in Business Administration (68 credit hours).

Designated Specialization Essentials Certificates of Proficiency:

Accounting Essentials (16 credits)
Economics Essentials (19 credits)
Finance Essentials (16 credits)
Management Essentials (17 credits)
Marketing Essentials (16 credits)

Designated Specialization Advanced Certificates of Proficiency:

Advanced Accounting (16 credits)
Financial Management (16 credits)

SLCC Program Proposals
18 July 2014 • USHE BOR Meeting

Financial Services (17 credits)
Investments & Trading (17 credits)
Advanced Marketing (16 credits)

Role and Mission Fit

Per Utah State Board of Regents Policy R312, sections 4 and 5, the AAS degree in Business Administration is consistent with Salt Lake Community College's role and mission as a comprehensive community college. In particular, this program adequately fulfills the Salt Lake Community College Mission Statement in R312-5.4.3 as a degree program designed to 'serve the needs of community and government agencies, business, industry and other employers.' Accordingly, the intent of these programs are to produce students who have the education, training and professional skills to meet the needs of Utah's desire to develop a highly trained workforce to fill the employment needs within our local communities.

Faculty

The Associate of Science degree in Business Administration will be administered by the Business Management Department at Salt Lake Community College, but each of the stackable certificates of Proficiency will be administered by the specialized departments. This AAS degree will be a collaborative effort between the Accounting, Economics, Finance, Business Management, and Marketing Management Departments. The combined faculty from these programs includes **37** full-time and approximately 60 adjunct faculty members, each with master's degrees and a variety of related work experience, and professional certifications. The departments possess the credentials needed to deliver the curriculum for an AAS degree in Business Administration.

Market Demand

According to the U.S. Bureau of Labor Statistics (BLS), secretaries and administrative assistants as a whole are expected to see a 12% increase in employment from 2012-2022. Also according to the BLS, executive secretaries and administrative assistants earned a median annual salary of \$47,500 as of May 2012, while first-line supervisors and office administration workers earned a median annual salary of \$49,330.

National employment trends for this occupational category will remain relatively stable through 2020. The skills acquired through this degree program will impact many different career fields. The most prominently affected career fields are listed in the table below. The program is designed to allow student to adapt to future technology innovation as it impacts business and industry. Therefore, SLCC's proposed AAS degree in Business Administration represents a facile and stackable solution for employers who support accessible career advancement pathways for their incumbent workers and for students in related occupations who desire advanced education.



Department of Labor Statistics 2010-2020 projections

SLCC Program Proposals
18 July 2014 • USHE BOR Meeting

Student Demand

All of the School of Business Associates of Applied Science degrees have experienced low completion rates. Many of the students entering these degree programs work full-time while attending college. They have difficulty balancing their work and professional lives with the pursuit of a degree. Many must attend college on a part-time basis and become frustrated with the length of time it takes to complete an associate's degree. The School of Business' move to stackable certificates, which lead to an Associate's degree, is designed to alleviate this problem for our working students, or those students looking to add to their education and skill level much more quickly.

The School of Business also has many students who have bachelor's degrees, returning to college to update or add to their skills or for retraining when they have been displaced from their long-time occupation. The proposed "bite-size" certificates of Proficiency gives students transcript-able and marketable sets of skills that can be used immediately for employment, as well as stepping stones to an Associate's Degree in Business Administration. Students who must step out of their educational path can return at a later time to continue and complete their Associate's degree.

The AAS in Business Administration allows students to tailor their education, combining general education courses with Certificates of Proficiency in business disciplines of their choice to create a degree that will serve the student's unique career path.

Statement of Financial Support

Appropriated Fund.....	<input checked="" type="checkbox"/>
Special Legislative Appropriation.....	<input type="checkbox"/>
Grants and Contracts.....	<input type="checkbox"/>
Special Fees	<input type="checkbox"/>
Differential Tuition (must be approved by the Regents).....	<input type="checkbox"/>
Other (please describe).....	<input type="checkbox"/>

Similar Programs Already Offered in the USHE

Utah State University – AAS Business Administration

Curriculum

Associate of Applied Science – Business Administration

Stackable Certificates	Description	Credit Hours
Required Courses		
General Education requirements	(See list below)	18
Cert. of Proficiency – Business Basics	(See requirements below)	18
Cert. of Proficiency – Specialized Essentials	(See list of certificates and requirements below)	16+
Cert. of Proficiency – Specialized Advanced	(See list of certificates and requirements below)	16+
Total Number of Credits		68+

General Education Requirements

General Education Courses	Credit Hours
ENGL 1010 Intro to Writing (EN)	3
FIN 1380 Financial Math (QS)	3
BUS 2200 Business Communications (CM)	3
MKTG 1960 Professionalism in Business (HR)	3

SLCC Program Proposals
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General Education Courses	Credit Hours
Choose 6 credits from the following:	6
Biological Science (BS)	
Fine Arts (FA)	
Humanities (HU)	
*Social Science (SS) – Recommended ECON 2010	
*Interdisciplinary (ID) – Recommended FIN 1050	
Total Credits	18

Choose one Certificate of Proficiency – Specialized Essentials

Certificates of Proficiency	Credit Hours
Accounting Essentials	16
Marketing Essentials	16
Management Essentials	17
Finance Essentials	16
Economics Essentials	19
Total Credits	16+

Choose one Certificates of Proficiency – Specialized Advanced

Certificates of Proficiency	Credit Hours
Advanced Accounting	16
Advanced Marketing	16
Financial Services	17
Financial Management	16
Investments and Trading	17
Total Credits	16+

SLCC Program Proposals
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School of Business

Certificate of Proficiency in Business Basics
Certificate of Proficiency in Economics Essentials
Certificate of Proficiency in Finance Essentials
Certificate of Proficiency in Financial Management
Certificate of Proficiency in Financial Services
Certificate of Proficiency in Investments and Trading
Certificate of Proficiency in Management Essentials
Certificate of Proficiency in Marketing Essentials
Certificate of Proficiency in Advanced Marketing
Certificate of Proficiency in Small Business Management

Section I: Request

The Business Management, Marketing Management, Accounting, and Economics/Finance Departments, within Salt Lake Community College's School of Business are requesting approval of the restructuring of its Associate of Applied Science degrees into specialized Certificates of Proficiency. These Certificates are organized into "stackable certificates" so that students can choose from twelve certificates that can "stack" to complete an Associate of Applied Science degree in Accounting, Small Business, or Business Administration. See separate R401 documents for the AAS in Small Business Management, AAS in Accounting, and AAS in Business Administration. This is primarily a restructuring effort, but it positively impacts students, industry, our AAS programs, and the institution in positive ways. It is expected within the next year, all School of Business AAS degrees will follow the stackable certificate model and incorporate certificates from other SLCC programs.

The positive impact of this new system of stackable certificates for the AAS business programs will include:

- Students will complete certificates as they work toward their AAS in Business Administration, Accounting, or Small Business Management.
- Each completed Certificate of Proficiency will be posted on the student's transcript and can be used on their resume' to make them more marketable in the workplace.
- Employers can see the completion of a cohesive set of skill-based courses within a Certificate of Proficiency, which will assist in the hiring or promotion of an employee.
- Organizing courses into Certificates of Proficiency will assist students in tailoring their degree to their career choice.
- Organizing courses into Certificates of Proficiency makes advising students easier and more effective.
- The institution will be able to record a completion for those students who are seeking retraining, but do not intend to pursue an AS or AAS degree.
- Cooperation and collaboration across disciplines will increase. Organizing courses into Certificates of Proficiency allows students to stack sets of courses from different SLCC departments as they complete their degrees.
- Employers are much more likely to pay for their employees' education, when the employer can choose short-term certificates (16-19 credits), which directly relate to the training needs within their companies.
- Students are much more likely to complete a program of study, when they have shorter milestones, in which to measure their success.
- The Certificates of Completion will also help to eliminate duplication of courses across departments and disciplines, because each department can more easily include another discipline's course into a career specific (rather than discipline specific) certificate.

Section II: Need

The proposed Certificates of Proficiency will not require administrative changes. The Certificates of Proficiency will be administered through the current structure used for the existing Associates of Applied Science degrees in the School of Business.

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The need for "stackable certificates" that lead to an AAS degree was first recognized when the FTEs and completion rates for all of the School of Business AAS degrees were compared. Over the last few years, these rates have dropped for all of our AAS degree programs. There has also been feedback from several School of Business Program Advisory committees that students and employers need to have training in smaller "chunks" that can also be used toward a degree, as opposed to current non-credit and often, non-accredited, training programs.

- We found that students in our AAS degree programs, were looking for work-ready training, but would drop from their two year degree program, once they found sufficient employment. They would later return, only if they needed additional training. As a result, many of these students would move in and out of the educational system, based on their current job training needs, but still not completing a degree. This also resulted in their inability to gain any recognizable education to add to their resume' other than "courses taken" at SLCC.
- Employers have stated, that "courses taken" on a prospective employee's resume does not show that the applicant has "completed" training or a degree. Employers would rather see the completion of a certificate in a specific field of study, which shows the applicant, has a job-specific body of knowledge.
- The completion of a stackable certificate gives credibility to a student's education and also allows students to return for additional job-specific certificates, which can eventually lead to the completion of an AAS degree.
- Students also have the ability to "pick and choose" from a list of certificates, to "custom build" their AAS degree, compared to the discipline-specific static AAS structure currently used by the School of Business AAS programs.
- Many individuals, who already have a degree, return to college to retrain for a different career field or to update their skills. The Certificates of Proficiency will allow these individuals to gain those skills and complete their program of study with one to two semesters.
- There has also been a movement, across the country, in education and industry, toward "stackable certificates" which are more closely tied to industry needs.

Section III: Institutional Impact

The Business Management, Marketing Management, Accounting, and Economics/Finance Departments, within the School of Business, believes restructuring the current AAS degrees into Certificates of Proficiency, that will "stack" into an Associates of Applied Science degree, will have a positive impact on the institution, without changes in finances, staff, or administration. The Institution will see an increase in student completions, while seeing increased coordination of class scheduling, use of faculty, and classroom space. Cross-discipline cooperation and collaboration between these departments will increase as students "mix and match" Certificates of Proficiency from different areas as they work to complete their AAS degrees.

The new structure of AAS degrees, comprised of Certificates of Proficiency, will also lend adaptability and versatility to the AAS degree programs. New Certificates of Proficiency can be added as industry and employment needs change and outdated Certificates of Proficiency can be dropped from the list of stackable certificates available within the AAS degree programs. These Certificates of Proficiency will not require changes to faculty, staff, new facilities, or additional equipment.

Section IV: Finances

No additional funds will be required to institute these Certificates of Proficiency. Additionally, it is believed there will be a time savings for student advising and an increase in institutional completion rates.

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Section V: Program Curriculum

Certificate of Proficiency in Business Basics

Course Prefix and Number	Title	Credit Hours
Required Courses		
ACCT 1110	Financial Accounting I	3
-or-		
ACCT 2010	Survey Financial Accounting	3
ACCT 2020	Managerial Accounting	3
BUS 1010	Introduction to Business	3
MGT 1600	Management Essentials	3
MKTG 1030	Introduction to Marketing	3
Sub-Total		15
Elective Courses (select 3 credits)		
CSIS 2010	Business Computer Proficiency	3
MGT 2050	Business Law	3
Sub-Total		3
Total Number of Credits		18

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
ACCT 1110/2010-	3	ACCT 2020	3
BUS 1010	3	MGT 1600	3
MKTG 1030	3	ELECTIVE	3
Total	9	Total	9

Certificate of Proficiency in Economics Essentials

Course Prefix and Number	Title	Credit Hours
Required Courses		
BUS 1100	Business Calculus	3
ECON 2010	Microeconomics	3
ECON 2020	Macroeconomics	3
MGT 2040	Business Statistics	4
Sub-Total		13
Subtotal (select 6 credits)		
ECON 1600	Intro to Economics Systems	3
ECON 2100	Labor Economics	3
ECON 2250	Environmental Economics	3
ECON 2400	International Economics	3
Sub-Total		6
Total Number of Credits		19

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
ECON 2010	3	ECON 2020	3
BUS 1100	3	MGT 2040	4
ELECTIVE	3	ELECTIVE	3
Total	9	Total	10

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Certificate of Proficiency in Finance Essentials

Course Prefix and Number	Title	Credit Hours
Required Courses		
ACCT 2310	Intermediate Accounting I	4
CSIS 2010	Excel & Access	3
ECON 2040	Macroeconomics	3
FIN 1210	Principles of Banking	3
MGT 2040	Business Statistics	4
-or-		
BUS 1100	Business Calculus	3
Total Number of Credits		16-17

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
CSIS 2010	3	MGT 2040/BUS 1100	3-4
ECON 2040	3	ACCT 2310	4
FIN 1210	3		
Total	9	Total	7-8

Certificate of Proficiency in Financial Management

Course Prefix and Number	Title	Credit Hours
Required Courses		
ACCT 2410	Intermediate Accounting II	4
FIN 2040	Financial Management	3
FIN 2210	Credit & Collections	3
CSIS 2060	Decision Support	3
Subtotal		13
Elective Courses (select 3 credits)		
ACCT 2540	Accounting in Practice	3
FIN 2100	Intro to Investments	3
Total Number of Credits		3
Total		16

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
CSIS 2060	3	FIN 2210	3
FIN 2040	3	ELECTIVE	3
ACCT 2410	4		
Total	10	Total	6

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Certificate of Proficiency in Financial Services

Course Prefix and Number	Title	Credit Hours
Required Courses		
ACCT 2520	Federal Income Tax	3
FIN 2040	Financial Management	3
FIN 2100	Intro to Investments	3
FIN 2200	Personal Financial Planning	3
MKTG 1300	Business Presentations	2
MKTG 1480	Sales	3
Total Number of Credits		17

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
FIN 2040	3	MKTG 1300	2
FIN 2100	3	MKTG 1480	3
ACCT 2520	3	FIN 2200	3
Total	9	Total	8

Certificate of Proficiency in Investments and Trading

Course Prefix and Number	Title	Credit Hours
Required Courses		
CSIS 2040	Advanced Spreadsheet Applications	3
FIN 2100	Intro to Investments	3
FIN 2150	Mutual Funds	3
FIN 2200	Personal Financial Planning	3
FIN 2220	Financial Statement Analysis	2
FIN 2600	Securities Trading	3
Total Number of Credits		17

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
FIN 2100	3	FIN 2200	3
FIN 2220	2	FIN 2150	3
CSIS 2040	3	FIN 2600	3
Total	8	Total	9

SLCC Program Proposals
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Certificate of Proficiency in Management Essentials

Course Prefix and Number	Title	Credit Hours
Required Courses		
ECON 2020	Macroeconomics	3
BUS 1100	Business Calculus	3
-or-		
MGT 2040	Business Statistics	4
MGT 1100	Small Business Management	3
MGT 1020	Distribution Systems	3
MGT 2050	Business Law	3
-or-		
CSIS 2010	Business Computer Proficiency	3
MKTG 1300	Business Presentations	2
Total Number of Credits		17-18

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
ECON 2020	3	MGT 1020	3
MGT 1100	2	MGT 2050/CSIS 2010	3
MKTG 1300	2	BUS 1100/MGT 2040	3-4
Total	8	Total	9-10

Certificate of Proficiency in Marketing Essentials

Course Prefix and Number	Title	Credit Hours
Required Courses		
MGT 1020	Distribution Systems	3
MKTG 1010	Customer Service	2
MKTG 1050	Consumerism	3
MKTG 1070	Advertising Promotions	3
MKTG 1300	Business Presentations	2
MKTG 1480	Sales	3
Total Number of Credits		16

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
MKTG 1070	3	MGT 1020	3
MKTG 1300	2	MKTG 1050	3
MKTG 1010	2	MKTG 1480	3
Total	7	Total	9

SLCC Program Proposals
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Certificate of Proficiency in Advanced Marketing

Course Prefix and Number	Title	Credit Hours
Required Courses		
MKTG 2100	Marketing Research	3
MKTG 2400	International Marketing	3
MKTG 2500	Marketing Capstone	3
MKTG 2810	Ecommerce Design & Implementation	3
MKTG 2350	Retail management	3
Subtotal		15
Elective Courses (select 1-3 credits)		
MKTG 1900	Special Projects/DEC	2
MKTG 1910	Event Marketing	3
MKTG 2000	Cooperative Education	1-3
MKTG 2990	Special Topics	1-3
Subtotal		1
Total Number of Credits		16

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
MKTG 2400	3	MKTG 2100	3
MKTG 2350	3	MKTG 2500	3
ELECTIVE	1-3	MKTG 2810	3
Total	7-9	Total	9

Certificate of Proficiency in Small Business Management

Course Prefix and Number	Title	Credit Hours
Required Courses		
FIN 1050	Personal Finance	3
MKTG 2350	Retail Management	3
MGT 1100	Small Business Management	3
MGT 2050	Business Law	3
MGT 2950	Entrepreneurship Forum	1
CSIS 2060	Decision Support Systems	3
Total Number of Credits		16

SAMPLE SCHEDULE			
FALL SEMESTER		SPRING SEMESTER	
FIN 1050	3	MKTG 2350	3
MGT 1100	3	CSIS 2060	3
MGT 2950	1	MGT 2050	3
Total	7	Total	9

SLCC Program Proposals
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School of Science, Mathematics and Engineering
Associate of Applied Science – Surveying & Geomatics

Section I: Request

Salt Lake Community College requests approval to change the name of the Associate of Applied Science in Geomatics to an Associate of Applied Science in Surveying & Geomatics. On January 23rd, 2014, the SLCC Geomatics Program Advisory Committee voted unanimously and resolutely in support of the following action:

Change the name of the program from "Geomatics" to **"Surveying & Geomatics."**

Section II: Need

1. Background: The SLCC Geomatics program was originally known for twenty-three years as the Surveying Technology program, and for the past four years it has been the Geomatics program.
2. The word "Surveying" needs to be re-inserted into the name of the program primarily because prospective students, and others, are having a difficult time making the connection between "Surveying" and "Geomatics." Most persons know who Surveyors are, but very few understand who "Geomaticians" are. Enrollments in the Geomatics Program have dropped significantly since the name change took place during 2010.
3. The evolving national trend and standard of naming and designating surveying degree programs at universities and colleges as "Surveying & Geomatics" programs; combined with the recognizance that surveying technology degree programs are fundamentally Geosciences based, and the name "Surveying & Geomatics" is a better fit for surveying technology programs relative to the Geosciences. Additionally, the increase of the over-all marketability of a surveying degree program resulting from changing its name to "Surveying & Geomatics."
4. The above change is supported and approved by the *Utah Council of Land Surveyors (UCLS)*. The UCLS represent 80% of all licensed Professional Land Surveyors that reside in Utah.

Section III: Institutional Impact

Utah Valley University has a four-year Geomatics (Surveying) degree that incorporates much of the SLCC two-year degree program into theirs as lower-division credit. The SLCC Program has maintained a formal articulation agreement with UVU since June 1995. SLCC has become the major in-state partner with the UVU program, and changing the SLCC Geomatics Program name to "Surveying & Geomatics" is appropriate action in support of both programs, while reinforcing the unique missions, and the interdisciplinary relationships within each school.

Section IV: Finances

Nominal financial impact. New marketing materials will be required

Section V: Program Curriculum

Associate of Applied Science – Surveying & Geomatics

Course Prefix & Number	Title	Credit Hours
General Education		
ENGL 1010	Introduction to Writing (EN)	3
SVT1110	Surveying Math I (QS)	4
COMM 1010 -or- COMM 1020	Elements of Effective Communication (CM,IN) Principles of Public Speaking (CM)	3 3
LE 1220	Human Relations	3

SLCC Program Proposals
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Course Prefix & Number	Title	Credit Hours
Distribution Area	Choose one course from Distribution areas – (BS) Biological Science, (FA) Fine Arts, (HU) Humanities, (ID) Interdisciplinary, (PS) Physical Science, or (SS) Social Science	3
Sub-Total		16
Required Courses		
EDDT 1040	Intro to CAD	3
EDDT 1420	Basic Microstation	2
EDDT 2190	Civil Drafting	2
ENGL 2100	Technical Writing (EN)	3
GEOG 1800	Mapping Our World (IN)	3
SVT 1010	Introduction to Surveying	1
SVT 1030	Survey Field Tech I	3
SVT 1120	Surveying Math II	4
SVT 2020	Public Land Survey	3
SVT 2030	Survey Field Tech II	3
SVT 2040	Control Surveys	3
SVT 2050	Legal Description	3
SVT 2060	Ethics & Liability	2
SVT 2110	Photogrammetry	3
SVT 2160	Land Boundary Law I	2
SVT 2170	Land Boundary Law II	2
SVT 2200	Public Records	2
SVT 2290	App Survey Drafting	3
Sub-Total		47
Elective Courses (Select 6 credits)		
GEOG 1820	Intermediate GIS	4
GEOG 1780	Remote Sensing of Earth (PS)	3
SVT 2100	Land Development	3
Sub-Total		6
Total Number of Credits		69

Program Schedule

Complete prior to beginning program			
EDDT 1040	3		
GEOG 1800	3		
Total	6		
FALL SEMESTER		SPRING SEMESTER	
EDDT 1420	2	ENGL 2100	3
EDDT 2190	2	LE 1220	3
ENGL 1010	3	SVT 1030	3
SVT 1010	1	SVT 1120	4
SVT 1110	4	SVT 2060	2
DISTRIBUTION	3	SVT 2110	3
Total	15	Total	18

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FALL SEMESTER		SPRING SEMESTER	
COMM 1010/1020	3	SVT 2020	3
SVT 2040	3	SVT 2030	3
SVT 2160	2	SVT 2050	3
SVT 2290	3	SVT 2170	2
ELECTIVE	3	SVT 2200	2
		ELECTIVE	3
Total	14	Total	16

ACADEMIC AFFAIRS
CREDIT FOR PRIOR EXPERIENTIAL AND
NONCREDIT LEARNING
CHAPTER 4
POLICY 2.20

Board of Trustees Approval:
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I. POLICY

All credit awarded by Salt Lake Community College for experiential and noncredit learning shall be awarded in accordance with prescribed procedures. These procedures are based upon policies and standards of the Utah State Board of Regents and the Northwest Commission on Colleges and Universities.

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I. REFERENCES

- A. Utah State Board of Regents Policy and Procedures, Policy R312, "Configuration of the Utah System of Higher Education and Institutional Missions and Roles"
- B. Utah State Board of Regents Policy and Procedures, Policy R470, "General Education, Common Course Numbering, Lower-Division Pre-Major Requirements, Transfer of Credits, and Credit by Examination"
- C. Utah State Board of Regents Policy and Procedures, Policy R473, "Standards for Granting Academic Credit for CTE Course Work Completed in Non-Credit Instructional Formats"
- D. Northwest Commission on Colleges and Universities, Standards for Accreditation (Revised 2010), Standard 2.C.7, "Credit for Prior Experiential Learning"
- E. Northwest Commission on Colleges and Universities, Accreditation Standards and Related Policies, Operational Policy A-6, "Contractual Relationships with Organizations Not Regionally Accredited"
- F. Northwest Commission on Colleges and Universities, Accreditation Standards and Related Policies, Operational Policy A-9, "Non-credit, Extension, and Continuing Education Studies"
- G. "Credit for military service and training," Utah Code Annotated, §53B-16-107 (2013, enacted by HB 254; amended in 2014 by HB 32)

II. DEFINITIONS

- A. Prior Experiential Learning: Knowledge and skills acquired through life experience, work experience, and structured or unstructured study which occurred in extra-institutional settings, such as technical skills gained through training in the work place or in military service, foreign language skills, and academic knowledge and skills gained in informal study.
- B. Noncredit Learning: Knowledge and skills acquired through completion of noncredit instructional programs, including but not limited to those offered by Continuing Education divisions in colleges and universities, those offered as formal workplace training programs, and those offered in the Utah Colleges of Applied Technology.

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- C. Ungraded Course Credit: Credit that carries no grade and has no impact on student GPA. Ungraded course credit does, however, fulfill program requirements, the total credit requirement for academic degrees, and prerequisites in which a grade is not specified.
- D. Graded Course Credit: Credit that carries a grade and has an impact on student GPA. Graded course credit also fulfills program requirements, the total credit requirement for academic degrees, and (if the grade meets a prescribed level) prerequisites in which a grade is specified.

III. PROCEDURES

A. Process for Awarding Credit for Prior Experiential and Noncredit Learning:

1. Currently enrolled students pursuing an SLCC credential may apply to have their prior experiential or noncredit learning evaluated for credit through the Transfer Evaluation Office beginning the fourth week of the term in which they are enrolled at SLCC.
2. The Transfer Evaluation Office will forward the Request for Evaluation of Prior Experiential Learning form and supporting evidence (see III.B.4 below) to the appropriate Department or Division for evaluation.
3. The Associate Dean will work with faculty with relevant content expertise to evaluate the request for credit according to pre-established criteria. If evidence of learning outcomes meets these criteria, the Associate Dean will recommend in writing to the Transfer Evaluation Office that credit be awarded. Otherwise, the Associate Dean will recommend in writing that credit not be awarded. The evaluating Department or Division shall respond to all requests within 10 business days. The evaluating Department or Division will keep a copy of all evaluated materials for seven calendar years.
4. The academic administrator assigned by the Provost to oversee General Education will review all recommendations for awarding general education credit prior to the Transfer Evaluation Office notifying applicants of awarded credit and may recommend that the Department or Division reevaluate their determination.
5. The Transfer Evaluation Office will notify the applicant of the evaluation decision and record the awarded credit on the SLCC transcript.

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B. General Guidelines:

1. **Consistency with SLCC's Mission and Role:** Credit awarded for experiential and noncredit learning shall be consistent with SLCC's educational mission and goals. SLCC will only award credit for approved, non-developmental, lower-division courses and programs that are offered by SLCC and lie within the scope of its mission and role, as described in Utah State Board of Regents policy.
2. **Authority to Award Credit:** Credit for experiential and noncredit learning shall be granted only upon recommendation of an Associate Dean and teaching faculty who are appropriately qualified. Individuals participating in the recommendation shall be named therein.
3. **Methods for Awarding Credit:** Credit for experiential and noncredit learning shall be awarded in accordance with consistent methods established by the awarding department/division and school and based upon documented learning (see items III.B.4 and III.C below).
4. **Evidence of Extra-Institutional Learning:** Credit for experiential and noncredit learning shall be granted only for documented learning which ties the prior experience to the theories and data of the relevant academic fields (see Section III.C below). Such evidence may take the form of noncredit program documents (syllabi, competency descriptions, textbooks, etc.), competency examinations, skill demonstrations, learning portfolios, and/or other mechanisms approved beforehand by qualified faculty. No credit shall be granted without reliable evidence.
5. **Comparability:** Credit for experiential and noncredit learning shall be granted only for demonstrated learning outcomes and/or competencies comparable in nature, content, and extent to those that successful students achieve by participation in SLCC's approved non-developmental courses and programs. Comparability shall be based on the officially approved learning outcomes and competencies articulated in Course Curriculum Outcomes (CCOs).
6. **Timeliness:** Credit shall not be awarded for prior learning that is not current in nature and content. Because currency differs by field, the reviewing Associate Dean and teaching faculty shall determine whether the prior learning adequately satisfies current course learning outcomes and competencies.

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7. Appropriateness of Amount of Credit: The amount of credit granted shall be consistent with standards articulated by the Northwest Commission on Colleges and Universities.
8. Overall Proportion: Credit awarded for extra-institutional experiential and noncredit learning shall not constitute more than 25% of the credits needed for a degree or certificate at SLCC except when credit is awarded for noncredit programs conducted by institutions within the Utah System of Higher Education.
9. Transcript Integrity: To ensure transcript integrity, student transcripts at SLCC will identify the source of awarded credit.
10. Grading of Awarded Credit: Credit awarded shall be ungraded course credit unless an adequate basis exists for assigning a grade.
11. Credit for Audited Courses: SLCC shall not grant credit for courses taken on an audit basis at any institution.
12. Partial-Course Credit: SLCC shall not award partial-course credit for noncredit and experiential learning. Only full course credit will be awarded for qualifying experiential or noncredit learning.
13. Enrollment Status: Students must be currently enrolled at SLCC and pursuing a SLCC credential at the time that they seek credit for experiential or noncredit learning. Students are eligible to apply for awarded credit beginning the fourth week of the term they were enrolled at SLCC.
14. Financial Aid Eligibility: Credit granted for experiential or noncredit learning is not eligible for financial aid or veterans' education assistance, and such credits will not be counted toward full-time status for scholarship purposes. However, awarded credit will count toward the maximum time frame to graduation (150% of the credits necessary for graduation) for financial aid purposes.
15. Fees: Reasonable recording fees may be assessed by the Office of the Registrar and Academic Records and/or the evaluating department/division to offset the cost of evaluating prior experiential or noncredit learning for credit.
16. Posting of Procedures: Instructions for students wishing to apply for awarded credit and fees to be assessed will be published and kept current by the Office of the Registrar and Academic Records.

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17. Prior Earned Credit: This policy only applies to prior activities for which academic credit has not been awarded.

- C. Guidelines for Assessing Mastery of Program Learning Objectives and Competencies: Associate Dean and faculty in credit-granting programs may use a variety of methods to assess students' mastery of program learning objectives and competencies including, but not limited to the following:
 1. Nationally accepted evaluation strategies and instruments such as those developed by the American Council on Education (ACE), the Council for Adult and Experiential Education (CAEL), the Modern Language Association (MLA), etc. should be used whenever applicable to ensure transferability of awarded credits.
 2. Analysis of noncredit program documents, including program brochures, catalogs, syllabi, textbooks, competency descriptions, etc.
 3. Learning portfolios that describe learning experiences and include representative artifacts or samples of the students' learning.
 4. Competency examinations that require students to demonstrate their knowledge and skills.
 5. Challenge tests or the final exam of a credit-bearing course. If a student passes such an exam at a level preselected by program faculty, the faculty may approve granting of credit for the course.
 6. Vertical credit, or a passing grade in a course that is offered in a structured curricular sequence of courses. If a student receives a passing grade in a course for which other courses are prerequisites or foundational, the appropriate Associate Dean and faculty may recommend awarding credit for the prerequisite or foundational courses.
 7. Special topics courses that are designed to allow a student to consolidate and demonstrate noncredit or experiential learning. Based on a students' performance in such a course, the faculty may approve granting of credit for noncredit or experiential learning.

ACADEMIC AFFAIRS
CREDIT FOR PRIOR EXPERIENTIAL AND
NONCREDIT LEARNING
CHAPTER 4
PROCEDURE FOR POLICY 2.20

Executive Cabinet Approval
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D. Guidelines for Granting Credit for Learning in Noncredit Programs or Institutions:

1. For full program completers: Credit shall be granted in accordance with established articulation agreements. If articulation agreements do not already exist, faculty in the credit-granting program under the direction of the appropriate Associate Dean and Dean shall establish such agreements prior to granting credit by evaluating the scope and content of the learning activities as described in program documents to ensure quality, comparability, and level of intended learning. Faculty may request syllabi, catalogs, curriculum descriptions, and other materials to be used in the evaluation. Based on this evaluation, the Associate Dean and Dean shall prepare and approve an articulation agreement that specifies the SLCC courses for which students shall receive credit.
2. For partial-program completers: To grant credit to a student who has completed part, but not all, of a formal noncredit program, faculty in the credit-granting program under the direction of the appropriate Associate Dean and Dean shall devise suitable methods to assess the student's achievement of course and program learning objectives and competencies and grant ungraded course credit that correspond to the learning objectives and competencies the student has achieved.

E. Reviewing Program Processes for Awarding Credit for Prior Experiential and Noncredit Learning:

1. At the time of a cyclical program review, all programs shall report the following:
 - a. Specific procedures, methods, and instruments employed by program faculty for assessing prior experiential and noncredit learning and awarding credit for such.
 - b. The amount and types of credit granted since the previous program review.
2. The program's Dean is responsible to monitor the program to ensure that it complies with the principles and procedures of this policy. If a program does not comply, the Provost may require that the awarding of credit be discontinued until the program's procedures for awarding credit have been acceptably revised.

ACADEMIC AFFAIRS
CREDIT FOR PRIOR EXPERIENTIAL AND
NONCREDIT LEARNING
CHAPTER 4
PROCEDURE FOR POLICY 2.20

Executive Cabinet Approval
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- F. Appeal Procedures: A student who wishes to appeal the determination of credit to be awarded may appeal through the following process:
1. The student will submit a written appeal request to the Transfer Evaluation Office with any additional supporting materials.
 2. The Transfer Evaluation Office will store the appeal and supporting materials electronically and forward them to the original reviewing Associate Dean.
 3. The Associate Dean of the reviewing Department or Division will schedule a meeting with the student and reviewing faculty. After reviewing the additional supporting materials and meeting with the student, the reviewing faculty and Associate Dean will notify the Transfer Evaluation Office and the student of their decision to award (or deny) credit for specific SLCC courses in writing. The reviewing Department/Division will retain copies (electronically or otherwise) of all appeal requests and supporting documentation for a minimum of seven years.
 4. If the student wishes to appeal the determination of the Associate Dean and reviewing faculty, the Transfer Evaluation Office will forward the appeal and application materials to the appropriate Dean. After reviewing the application and supporting materials, meeting with the Associate Dean, and meeting with the student (if desired), the Dean will notify the Transfer Evaluation Office of his or her decision in writing. The decision of the Dean is binding and cannot be appealed unless irregularities which occurred during the appeal process warrant additional review by the Provost and/or legal counsel.
 5. A student may request a copy of the approved departmental procedures for evaluating and awarding credit at any time.

BUSINESS SERVICES VP
EMERGENCY MANAGEMENT
CHAPTER #2
POLICY 13.01

Board of Trustees Approval:
Page 1 of 1

I. POLICY

The purpose of this policy is to provide the framework for Salt Lake Community College to protect the lives and property of its students, faculty, staff and guests in the event of a major disruption, large scale emergency or disaster. College emergency management efforts follow the fundamentals, best practices and mandates established by the local, state and federal emergency management agencies.

BUSINESS SERVICES VP
EMERGENCY MANAGEMENT
CHAPTER #2
PROCEDURES FOR POLICY 13.01

Executive Cabinet Approval
of Procedures: April 29, 2014
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I. REFERENCES

- A. FEMA 322-Public Assistance Guide
- B. FEMA 321-Public Assistance Policy Digest
- C. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended
42 USC 5121
- D. Utah Code Annotated, 63K, Chapter 4, Section 202, Emergency Management,
Disaster Response and Recovery Act, Authority of chief executive officers of
political subdivisions -- Ordering of evacuations
- E. State of Utah
 - 1. Emergency Operation Center Standard Operating Procedures (SOP), State of
Utah, Division of Homeland Security
 - a. Utah State Code 53A-3-402 (17) requires school boards to adopt and
implement comprehensive emergency response plans
 - 2. State of Utah Emergency Alert System (EAS) Plan, State of Utah, Division of
Homeland Security
 - 3. Utah Department of Agriculture and Food, Emergency Response Plan, State of
Utah, Department of Agriculture and Food
 - 4. State of Utah Emergency Operations Plan, Public Law 93-288
- F. County Emergency Operations Plans
 - 1. Salt Lake County Emergency Operations, Salt Lake County Fire Emergency
Services
- G. Salt Lake Community College
 - 1. Salt Lake Community College Emergency Operations Plan
 - 2. Salt Lake Community College Emergency Preparedness Handbook Documents
found at <http://www.slcc.edu/emergency-prepare/index.aspx>

**BUSINESS SERVICES VP
EMERGENCY MANAGEMENT
CHAPTER #2
PROCEDURES FOR POLICY 13.01**

Executive Cabinet Approval
of Procedures: April 29, 2014
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II. DEFINITIONS

- A. **Action Plan:** "Action Plan" means the plan prepared in the EOC containing the emergency response objectives, overall priorities, and supporting activities for a designated period.
- B. **All Hazards Approach:** Dealing with all types of emergencies/disasters/situations that may impact the college and communities and the environment using the same set of management arrangements and includes both natural and man-made hazards.
- C. **Declaration:** The formal action by the President of the United States to make a State eligible for major disaster or emergency assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, PL 3-288, as amended (the Stafford Act).
- D. **Delegation of Authority:** The President of SLCC delegates authority during their absence from campus, including management of the disaster declaration process. While it may not be necessary to have an actual written authority during a crisis, it is essential that units know who holds the authority to make decisions or sign official documents.
- E. **Emergency:** Any event that disrupts normal College operations such as, but not limited to: fires, floods, storms, power outages, earthquakes, hazardous materials incidents, and acts of violence, terrorist threats and other potential disasters resulting in circumstances and creating demands requiring an extra ordinary response capability at Salt Lake Community College.
- F. **Emergency Operations Center (EOC):** A location from which centralized emergency management can be performed. EOC facilities are established to be the center of all information, communication and coordination.
- G. **Emergency Operations Plan (EOP):** The comprehensive set of plans, lists and documents that define succession of authority, group assignments, and response plans.
- H. **Incident Command Post (ICP):** The locations at which the Incident Command System (ICS) functions are executed.

**BUSINESS SERVICES VP
EMERGENCY MANAGEMENT
CHAPTER #2
PROCEDURES FOR POLICY 13.01**

Executive Cabinet Approval
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- I. **Incident Command System (ICS):** The system by which all professional first responding agencies in the State of Utah respond to an emergency. It establishes a universal language, training, and hierarchy.
- J. **Salt Lake Community Colleges Policies and Procedures:** Policies and procedures already in place to support emergency functions.

III. PROCEDURES

Background - The Emergency Operations Plan (EOP) is the cornerstone of emergency management at SLCC. The SLCC EOP is a culmination of input from college professionals. The planning process involves an all-hazard, multidisciplinary approach and includes procedures for mitigation, preparation, response and recovery. A critical section of the EOP is the Business Continuity Plan (BCP); a plan created by each department that delineates the process and individuals needed to restore the college to operational status following a disruptive event.

Considering that SLCC includes several campus sites that span 21 square miles across the valley and interact with multiple, different public safety jurisdictions, the College must develop a cohesive foundation to manage emergencies that can fulfill the necessities at each location. These unique characteristics also create the need for flexibility and creativity when considering the different methods for ensuring public safety during extraordinary events. The Emergency Operation Plan (EOP) follows the pattern by which emergency operations are initiated:

A. DECLARATION OF DISASTER

- 1. A declaration of disaster is an official designation intended to communicate to the College, as well as to state and local officials, that the College's normal functions and operations are interrupted and our resources are unable to meet demands resulting from the event.
- 2. Only the President or designee is authorized to issue a disaster declaration. It must exist in written form and be communicated publically.
- 3. A disaster declaration officially establishes the ability to request and receive resources from surrounding jurisdictions.

**BUSINESS SERVICES VP
EMERGENCY MANAGEMENT
CHAPTER #2
PROCEDURES FOR POLICY 13.01**

Executive Cabinet Approval
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B. DELEGATION OF AUTHORITY

1. The President delegates authority during their absence from campus, including management of the disaster declaration process. While it may not be necessary to have an actual written authority during a crisis, it is essential that units know who holds the authority to make decisions or sign official documents, and who their alternate is.

C. ACTIVATION OF THE EMERGENCY OPERATIONS PLAN

The Emergency Operations Plan is activated two ways:

1. The EOP can be activated automatically. Should any of the campuses experience significant ground shaking due to an earthquake, members of the Emergency Management Team shall respond according to the procedures defined in the EOP.
2. The Director of Public Safety or designee shall notify the VP of Business Services of a given emergency or potential disaster and advise activation of the EOP.

D. COLLEGE CLOSURE

1. The President of the College or designee is the sole individual with the authority to direct the closure of a college campus. Closure of the College during normal operational hours may be necessary although closure is expected to be infrequent. It has been SLCC's long standing policy to remain open whenever possible. Critical service levels and facilities may continue to be operated, maintained or expand as appropriate.

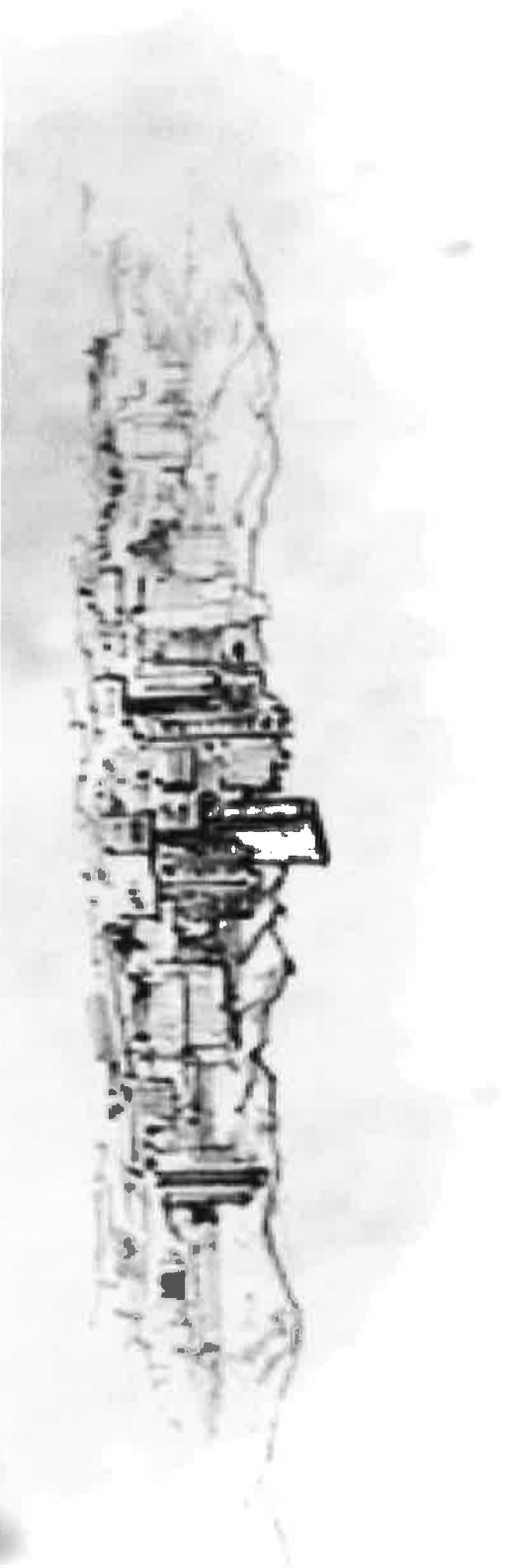
E. TIMELY NOTIFICATIONS

1. When closure of the college during normal operational hours is directed or an emergency warrants it, the following procedures should be instituted to notify SLCC employees and students.
 - a. Advisories and notifications are timely. Notification of any activity on or near any college site where the threat is NOT immediate or life-threatening is at the discretion of the President or designee.
 - b. College alerts are only* issued if there is an imminent threat to the lives, safety, and property of the general college population.

*Although almost all power outages are not life threatening, if the President or designee finds it necessary, a college alert will be sent out if a power outage lasts or is expected to last an inordinate amount of time.

Westpointe Center Expansion

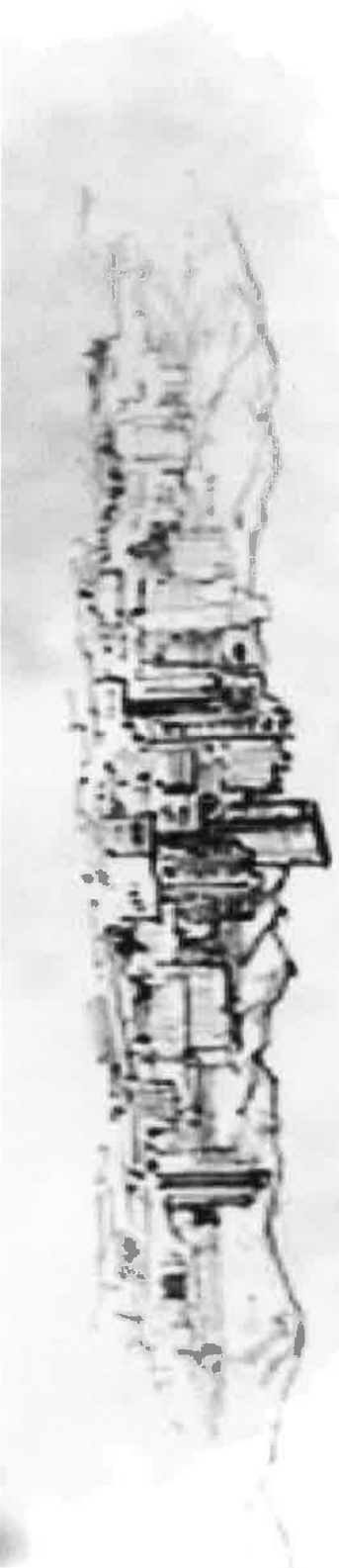
- ❖ Existing 2.5 acres with a building of 35,887 square feet of space
- ❖ Current annual base rent is \$514,260, 3rd year on a 7 year lease
- ❖ Proposing to acquire an addition 9.96 acres of land that are contiguous to the existing center
- ❖ Land appraised for \$1,820,000, Boyer's appraisal came in at \$2,280,000
- ❖ SLCC's intent is to negotiate an offer based on Market Value



Westpointe Center Expansion

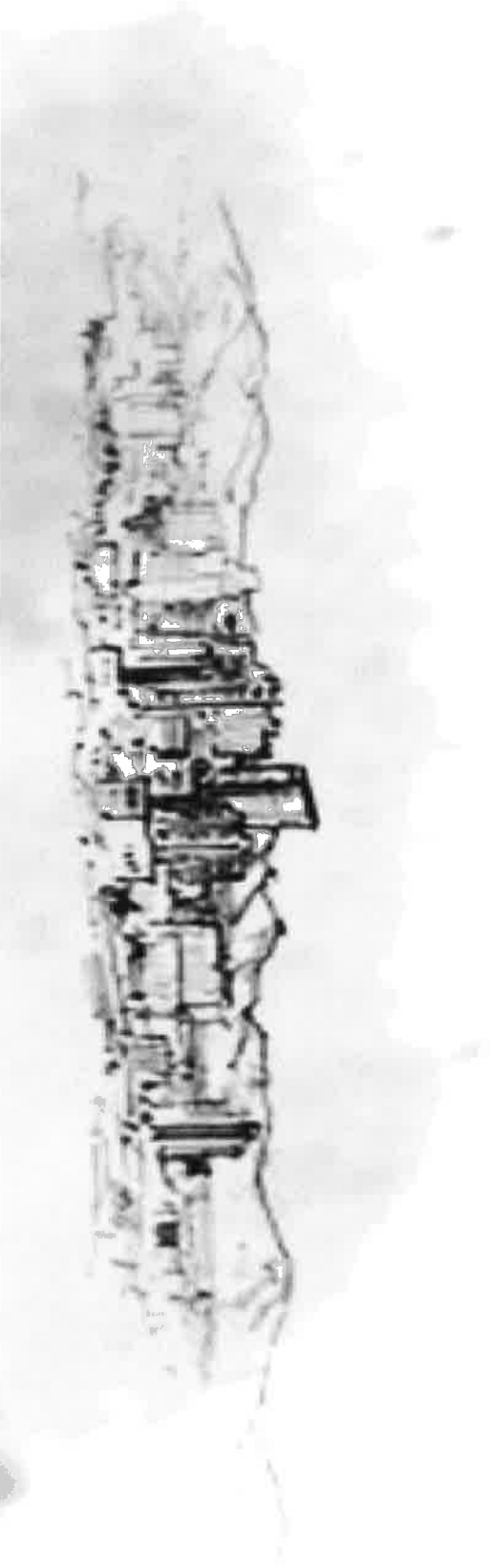
Proposed Program Offerings:

- ❖ Composite Materials
- ❖ Electronics
- ❖ Heavy Duty Diesel Maintenance
- ❖ Non-Destructive Testing
- ❖ Plastics
- ❖ Heating Ventilation and Air Conditioning
- ❖ Heavy Diesel Systems
- ❖ Machining-Manufacturing Technology
- ❖ Professional Truck Driving
- ❖ Welding
- ❖ General Education



West Valley Site

- ❖ Located at 3460 South 5600 West in West Valley
- ❖ 27,756 square feet
- ❖ Lease rate is being negotiated at \$4.00 psf (3.05 NNN) on a 5 year lease - \$195,680
- ❖ Current Lease at Highland - \$177,706





A black and white photograph of a dense, multi-story building complex, likely a residential or institutional structure, viewed from a low angle looking up. The building features numerous windows and balconies, and is surrounded by trees and foliage.

- ❖ Convene community and stakeholder input
- ❖ Identify appropriate and responsive curriculum
- ❖ Create a facility blueprint
- ❖ Create an implementation timeline
- ❖ Identify marketing strategies

Tab K

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Student Services
June 2014

Assistant Vice President for Student Enrollment Services

Veteran Services

- The Veterans Graduation Dinner was successful with more than 100 in attendance. One soldier who was deployed to Kosovo participated via Skype and his wife received his graduation cords for him as he watched on.
- This year, we had 210 veterans and dependents graduate with 63 of the Veterans and 8 dependents graduating with Honors and High Honors.
- To encourage Veterans to walk during Commencement, Veterans Services purchased the cap and gown for all Veterans this year.

Assistant Vice President for Student Life & Leadership & Dean of Students

Thayne Center

Over the week of spring break, 61 participants traveled to four locations and engaged in an intensive volunteer immersion program. All totaled, participants served 1,790 hours in the local communities to which they traveled. Locations and issues included:

- Seattle, Washington (environmental restoration)
- San Francisco, California (hunger and homelessness)
- Best Friends Animal Sanctuary, Kanab (animal rights)
- Hopi Nation, Arizona (indigenous rights and cultural exchange)

This was the first year we've offered four trips, double the number of trips from previous years. We were able to support the trips with a 50/50 funding partnership with Student Life & Leadership.

Assistant Vice President for Student Planning & Support

DegreeWorks

A new online student degree audit system went live to the full student body March 1. The system allows students to monitor their progress in a variety of ways. Based on their major or certificate program, students can view course descriptions, prerequisites and schedule information for the courses they need to complete their chosen program of study. The "what if" function allows students to compare the requirements needed for other certificates or degrees they may be considering. The software shows how their SLCC and any evaluated transfer credits apply towards graduation. A final layer of DegreeWorks will go live this summer called Plans. The Plans function will allow advisors and students to create a personalized semester-by-semester plan, charting a clear pathway towards graduation. Since March 1, SLCC has had over 21,000 log ins and has averaged 589 log-ins per day during the first half of May, primarily to aid in the registration process for either Summer or Fall semester.

*SLCC Board of Trustees***Alcohol Guidelines Summary Report**

June, 2014

We had four event requests for alcohol over the past year. Three of the events were for the Larry H. Miller Campus and one for the South City Campus. However, only two of the events actually served any alcoholic beverages. The results of those events are as follows:

<u>Date</u>	<u>Location</u>	<u>Attendees</u>	<u>Revenue Generated</u> (rental, catering, etc.)
6/11/2013	Miller Campus	100	\$1,502.00
12/7/2013	Miller Campus	260	\$4,667.46
Totals		360	\$6,169.46

There were no issues of concern for either of the events.

**Government and Community Relations
Board of Trustee Report
May 2014**

Tab M

Vice President's Office

With the conclusion of the 2014 legislative session, the Office of Government Relations largely turned its attention over the past two months to federal and local government relations and outreach. The office hosted Senator Mike Lee at the Taylorsville Redwood Campus, April 22, 2014. During his half-day visit, the Senator met with the Cabinet to discuss issues surrounding higher education, including his legislation dealing with accreditation. He also participated in a one-hour meeting with students, sharing his thoughts on a range of issues and answering questions. The Senator also participated in SLCC TV's Community Roundtable program, addressing a wide range of topics from education to immigration. The visit was very positive and the Senator seemed to enjoy his time at the College.

Senator Karen Mayne visited the Taylorsville Redwood Campus on May 1, 2014, and visited with President Huftalin and Tim Sheehan.

The legislature's interim committee meetings began in May, and Tim Sheehan followed the Executive Appropriations and Education Committee meetings.

Congressman Jim Matheson also visited the Taylorsville Redwood Campus May 2, 2014, and participated in the Community Roundtable program on SLCC TV. He similarly addressed a range of topics in the interview.

Tim Sheehan met with West Valley City Mayor Ron Bigelow on May 7, 2014. They discussed the College's proposed site in West Valley City, as well as opportunities for greater engagement and cooperation between the city and the College.

*The GCR office also hosted key staff members from Senator Hatch's office on May 18, 2014. The staff members visited with several administrators from the College and toured the Taylorsville Redwood and Jordan campuses.

The College also hosted Governor Herbert's new education advisor, Tami Pyfer on June 9, 2014. Tami visited the Redwood, Miller and Jordan campuses, meeting with faculty, administration and students and learning about the mission of the College and the many programs and services offered to students and the community.

The College has 3 students who will be interning in Washington D.C. in the summer. Tim Sheehan met with the students to discuss the internships and ways that the College can support the students. Tim will be visiting with the interns and their supervisors during the summer.

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Institutional Advancement
June, 2014

DEVELOPMENT OFFICE REPORT

- **Contributions** received 14 March 2014 through 30 April 2014: **\$159,544**
Total contributions for Fiscal Year 2014: **\$917,458**
- **Non-Cash Gifts** received 14 March 2014 through 30 April 2014: **\$2,750**
Total non-cash value for Fiscal Year 2014: **\$91,504**
- **Sponsorships** received 14 March 2014 through 30 April 2014: **\$23,042**
Total sponsorships for Fiscal Year 2014: **\$176,529**

INSTITUTIONAL MARKETING & COMMUNICATIONS

- Achieved front page local placement in the Salt Lake Tribune highlighting the largest graduating class to date. Created Grads of Excellence Video, Happy Video, Evening of Honor presentation, commencement program and provided event support at the Maverik Center.
- Completed summer enrollment campaign and began fall enrollment campaign that includes radio, out-of-home, digital including contextual display, pay per click, takeover, Google networks. Targeted a Spanish speaking enrollment audience through multiple events, Spanish language radio and transit.
- Salt Lake Community College appeared in 1,303 articles in the local, state and national media in March and April 2014. An estimated 5,217,667 people had direct access to these articles with an estimated earned media value of \$939,440.

MEDIA OPERATIONS

- The department produced several Community Roundtable programs with guests including Senator Mike Lee and Representative Jim Matheson. The programs run on cable channel 17 and are available in most of Salt Lake County.
- Media Operations compiled a series of panel discussions and presentations about the 'Race Card Project', a program by Michele Norris. The series centered on how the program relates to our school and community.

EVENTS

- Previous events included – March: Scholarship Luncheon, April: Collegial Conversations Ignite! and Employee Recognition events; and May: Honorary Doctorate & Distinguished Alumni Dinner and Commencement.
- Upcoming events include – June: LEADERS Institute, August: Convocation, September: Utah Leadership Cup Golf Tournament, October: President's Art Show and October: Tanner Forum on Social Ethics.

**Salt Lake Community College Foundation
SLCC Board of Trustees Scholarship Fund**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Explanation</u>	<u>Amount</u>	<u>Balance</u>
	06/30/11	Fund Balance			10,670.00
Deposit	07/08/11	Trustee contributions		1,470.00	12,140.00
Check	10/26/11	Carolyn Page Jackson	scholarship	-2,640.00	9,500.00
Deposit	01/04/12	Trustee contributions		1,020.00	10,520.00
Check	05/17/12	David Austin Schofield	scholarship	-3,052.00	7,468.00
Deposit	07/06/12	Trustee contributions		1,080.00	8,548.00
Deposit	01/25/13	Trustee contributions		1,650.00	10,198.00
Check	04/03/13	Julie Morano	scholarship	-1,500.00	8,698.00
Check	09/03/13	Julie Morano	scholarship	-1,500.00	7,198.00
Deposit	01/17/14	Trustee contributions		2,220.00	9,418.00
Check	01/21/14	Chelsea Mockli	scholarship	-1,269.00	8,149.00

Faculty Report to the Board of Trustees – June 11, 2014

As our academic year comes to a close, we want to highlight several major events which occurred during the past year. In addition, we also include a discussion of work that will continue during the summer.

Academic Rank – a major faculty leaders project over the past two years has been to address some of the significant issues associated with our current system of Faculty Rank appointment and advancement. Faculty leadership developed a new outline of Academic Rank, based on research on general practices nationally. This outline was discussed broadly with the Provost, Discussion Team, HR, Deans and Associate Deans and was brought to Senate for consideration and revision. Faculty leaders also visited nearly every department on campus with the goal of talking directly with every full-time faculty member about the reasons for this proposal. During April, the faculty voted and unanimously supported the rank system changes.

Summer work: Faculty leaders will work with key administrators on the Discussion Team to develop a model of compensation that could be attached to this outline of Academic Rank.

Faculty Teaching and Learning Center - The new director of the FTLC, Jude Higgins, is developing a model for the FTLC that can bring it into its next phase. This model includes re-designed physical and virtual locations, and the creation of Faculty Fellows positions to provide vision and programming under a full-time Director. An early draft of this model has been presented to Senate, and has gone through early phases of budget discussions.

Clearer Pathways – alongside the QHE, this year our Clearer Pathways Task Force facilitated college-wide forums on strategic planning for student success, retention and completion. The most-recent forum was in early April, and focused largely on the implementation and recommended policies for a program where students work with advisors to build “Academic Plans” through our new DegreeWorks system. Other areas of pursuit revolve around course sequencing, advising, and other high impact practices.

Summer work: A Faculty Senate/Academic Services retreat is being planned for July 12th where leaders will discuss further steps in the clearer pathways agenda.

eLearning Plan Task Force – To ensure broader faculty participation in the formative stages of the eLearning Plan development, eLET and Senate leaders worked with Ryan Hobbs and others to create an eLearning Task Force that could coordinate the efforts of Working Groups, comprised largely of faculty and focused on eight strategic priorities. A statement of these eight priorities, and the role of faculty governance in pursuing them, was approved by Senate this past fall; and the groups have been working ever since.

Summer work: The eLearning Task Force will continue to meet through the summer and work on the eight strategic priorities.

Thank You,
Brent Green, Faculty Senate President
Joseph Gallegos, Faculty Association President

Staff Association Report Spring 2014

Outstanding Staff Awards

The Staff Association Executive Board sent out a call for nominations on April 1 for outstanding staff awards. A task force juried the 67 nominations on April 11 and then forwarded 13 names to Human Resources and the President's Office for review and final selection. The winners were announced on April 30 at the Employee Recognition celebration:

Part-Time Awards

Davis Derrick
Lubaba Hilts
Eunice Nickels

Full-Time Awards

Theresa Adair
Joan Christiansen
LuAnne Holt
Kati Lewis
Kathy Shipley
Rochelle Thomas

Benefits Fair

The Staff association helped plan the benefits fairs held April 22, 23, and 24. They gave away prizes for those visiting their table. They also requested nominations for Staff Star awards and staff association delegates-elect.

Executive Board

The Staff Association Executive Board monthly meeting was held at the Jordan Campus on April 10.

Staff Star Awards

51 full-time employees were recognized with Staff Star awards: Theresa Adair, Fernando Alzerreca, Lidia Amerzcua, Deanne Arvizu, Diana Barker, Edward Benson, Dona Bilyeu-Dittman, Elizete Bond, Gus Calder, Christina Campbell, Joan Christiansen, Madeline Corona, Telina Daniels, Samantha Faupula, Marylyn Garcia, Shirleen Gardner, Nancy Giraldo, Ron Giles, Shirley Hathaway, Irma Hermosillo, Trina Howard, Angie Hunter, Jodi Kinner, Wes Koga, Leslie Langi, Dee Leo, Dan Lloyd, Brandi Mair, Teresa Martin, Ben McAllister, Lynne McCue-Hamilton, Sonia Parker, Lisa Poorte, Michael Ravare, Mallory Sanders, Hilda Sandi, Asima Sejmen-Dozic, Phyllis Seyler, Kathy Shipley, Julie Smith, Joanne Thomas, Mary Jane (MJ) Thompson, Sandra Thompson, Sadie Tsosie, Margaret Vail, Michelle Walton, Tillie Wilber, Harvey Wilson, Jessie Winitzky – Stephens, Darrell Wood, Samantha Wood.

17 part-time employees were also honored: Matt Pham, Sandra Abbott, Kristi Egbert, Jillian Bredthauer, Toni Mitchell, Dennis Keate, Jamie Bird, Launa Wells, Mike Clausing, Alyssa Champine, Bonnie Jurgens, Deborah Huber, Leanne Madsen, Eunice Nickels, Jeena Miera, John Weimer, Jonathan Anderson.

This is the beginning of many wonderful days ahead. The sun is out and the summer semester is about to begin. The new Executive Council is ready to start representing the students of the college. They understand the service they provide to students is important as they are the future professionals and leaders.

Student Life & Leadership

On April 19, we celebrated the arrival of spring with our 18th Annual Easter Egg Hunt. The Easter Egg Hunt is one of the many family events provided for our students juggling schoolwork and their parental responsibilities. We had approximately 350 children, parents, grandparents, and other family members attend this event.

The outgoing Executive Council ended the academic year by presenting the annual Bruin Bash on May 2. There were over 800 people that enjoyed the event. This year's Bruin Bash was a Vegas theme, with many activities and entertainment for our campus community. We offered a kid's carnival, casino games, samba dancers, caricature artists and so much more! Attendees were also thrilled to have singing comedian Brian O' Sullivan and SLCC's favorite magician Mike Super, who wowed everyone with his magic and illusions.

Leadership Development

Utah Valley University is hosting this year's Utah Leadership Academy (ULA), May 14-16, where our student leaders have the opportunity to learn and network with other student government leaders in Utah. We will participate with new and returning student leaders at this worthwhile conference. This year at ULA, the incoming Utah Student Association leaders will be electing their president. They will also be voting on changes in regards to involvement with the Commissioner of Higher Education's office.

In April, interviews were held to select board members for the upcoming year. Throughout the summer, trainings and conferences will be held and attended to prepare our student leaders with leadership lessons and other learning opportunities.

Student Government

The new Executive Council members are excited and ready to implement their strategies to serve the students effectively. One of the goals is to increase student involvement in our office. In response to the changes involving Multicultural Initiatives, some ethnic groups who have expressed concern are working with Dr. Clark, Dean of Students, to communicate other opportunities to these groups.

Executive Council Mission Statement

The SLCC Student Association Executive Council is an organization composed of student leaders who are driven to inspire, assist, guide, serve, represent and include students of diverse cultures, abilities and ages by:

- Addressing student issues and needs
- Providing access and opportunities to enrich the College experience
- Being believable and trustworthy
- Building communication bridges
- Collaborating with faculty and staff
- Working with the community

BOARD OF TRUSTEES REPORT
Reporting: CIO / CISO
May 23, 2014

Office of the Chief Information Officer

- OIT will continue researching technological opportunities to provide cost saving while maintaining the competitive edge in providing students and faculty with the tools necessary to enhance their educational experience.

Office of the Chief Information Security Officer

- Sensitive information scans and remediation has been expanded to the entire college community using software application called Identity Finder.
- Testing database encryption software with the new RAC environment.
- New Perimeter Firewall has been configured and implemented. The configuration is still being refined.

Office of Administrative Computing

- New Expanded Password – has been implemented into production.
- Online Tuition Waiver system has been developed and implemented for testing.
- College Scheduler class registration for students has been implemented and is being tested.
- SAT/ACT data auto upload process has been implemented into production.
- Nearing completion of residency code conversion that will improve the accuracy in maintaining student residency status and align our resident codes with USHE categorizations.

Office of Technical Services (Systems and Infrastructure)

- Purchased and started initial implementation of ServiceNow hosted Helpdesk software. The implementation is to be completed by July 1 of this year.
- Started initial implementation of Office 365.
- Completed a federation service authentication that the college and leverage with multiple Cloud services.
- Ordered refresh of mid-tier storage.
-

**CALENDAR OF UPCOMING EVENTS
OF INTEREST TO THE BOARD OF TRUSTEES**

June 11, 2014	8:00 a.m.	Board of Trustees Meeting Taylorsville Redwood Campus, IAB Board Room
August 13, 2014	8:00 a.m.	Board of Trustees Meeting Taylorsville Redwood Campus, IAB Board Room
August 19, 2014 August 20, 2014		Convocation First Day of Classes
September 10, 2014 September 11, 2014	8:30 – 4:30	SLCC President Finalist Interviews (tentative) Announcement of SLCC President (tentative)
September 15, 2014		Gail Miller Utah Leadership Cup Golf Tournament, Hidden Valley Country Club
October 22-24, 2014		Accreditation Site Visit Northwest Commission on Colleges & Universities

*** If you wish to attend any of these functions, please call Janice at 801-957-4227. For Student Events you may wish to attend, please call Student Activities Office at 801-957-4566 for more information. Current Athletic Events may be accessed by calling the Athletics Office, 801-957-4515. To Access SLCC's On Line Calendar of Events, log on to www.slcc.edu homepage, click the calendar icon on the right side of the screen under Quick Links for a complete list of all upcoming events.**